

ACCOUNTNG AND TAX MANAGEMENT

Course Code	Course Title	Туре	T+A+L	ECTS
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1.Semester Cours				
FBP20101	INTRODUCTION TO BUSINESS MANAGEMENT	Compulsory	3+0	5
UNV13101	TURKISH LANGUAGE-I	Compulsory	2+0	2
UNV13103	PRINCIPLES OF ATATURK AND HISTORY OF REVOLUTION-I	Compulsory	2+0	2
UNV20105	ENGLISH-I	Compulsory	3+0	3
UNV13107	BASIC INFORMATION TECHNOLOGY	Compulsory	1+1	2
FBP20103	GENERAL ACCOUNTING-I	Compulsory	3+0	6
FBP20105	BASIC PRINCIPLES OF LAW	Compulsory	3+0	4
FBP21107	INTRODUCTION TO ECONOMICS	Compulsory	3+0	6
UNV19101	ACADEMIC TURKISH	Elective	2+0	3
2.Semester Cours	se Plan	· · ·		
UNV13102	TURKISH LANGUAGE-II	Compulsory	2+0	2
MFY21106	FINANCIAL MATHEMATICS	Compulsory	3+0	5
MFY21104	BUSINESS FINANCE	Compulsory	3+0	6
MFY21102	INTRODUCTION TO AUDIT AND AUDIT STANDARDS	Compulsory	3+0	6
FBP20106	GENERAL ACCOUNTING-II	Compulsory	3+0	6
UNV20106	ENLISH-II	Compulsory	3+0	3
UNV13104	PRINCIPLES OF ATATURK AND HISTORY OF REVOLUTION-II	Compulsory	2+0	2
3.Semester Cours	se Plan			
FBP21205	FINANCIAL MANAGEMENT	Compulsory	3+0	4
UTL21205	FOREIGN TRADE TRANSACTIONS	Elective	3+0	4
MFY21209	FAMILY BUSINESS AND MANAGEMENT	Elective	3+0	4
MFY21207	ACCOUNTING PRACTICES	Elective	3+0	4
MFY21205	BUSINESS ENGLISH-I	Elective	3+0	4
FBP21201	LAW OF OBLIGATIONS	Compulsory	3+0	4
MFY21203	INVENTORY AND FINANCIAL REPORTS	Compulsory	3+0	5
MFY21201	ADJUSTING PROCESS AND VALUATION	Compulsory	3+0	4
UTL21201	STATISTICS	Compulsory	3+0	5
4.Semester Cours		- 1 5		
MFY21214	REGULATORY AND SUPERVISORY ORGANIZATIONS IN FINANCIAL ISSUES	Elective	3+0	4
MFY21212	DERIVATIVE TRANSACTIONS	Elective	3+0	4
MFY21210	FOREIGN TRADE TRANSACTIONS ACCOUNTING	Elective	3+0	4
MFY21208	BUSINESS ENGLISH-II	Elective	3+0	4
MFY21206	FINANCIAL INSTRUMENTS	Compulsory	3+0	5
MFY21200	COMPANY ACCOUNTING	Compulsory	3+0	4
FBP21212	COMPANY ACCOUNTING	Compulsory	3+0	4
MFY21202	COMMERCIAL DOCUMENTS	Compulsory	3+0	4
FBP21202				
FDF21204	COMMERCIAL LAW	Compulsory	3+0	5

5.Semester Course P	lan			
MFY21307	TAX LAW	Compulsory	3+0	4
MFY21315	ACCOUNTING IN NON-PROFIT ORGANIZATIONS	Elective	3+0	4
MFY21313	SOCIAL SECURITY SYSTEMS	Elective	3+0	4
MFY21311	FUNDAMENTAL ANALYSIS	Elective	3+0	4
MFY21309	EXECUTION AND BANKRUPTCY LAW	Elective	3+0	4
MFY21305	PROFESSIONAL LAW OF ACCOUNTING	Compulsory	3+0	5
MFY21303	FINANCIAL RISK MANAGEMENT	Compulsory	3+0	5
MFY21301	COMPUTERIZED ACCOUNTING	Compulsory	3+0	4
FBP21303	FINANCIAL MARKETS AND INSTITUTIONS	Compulsory	3+0	5
6.Semester Course P	lan	•		
MFY21308	TURKISH TAX SYSTEM	Compulsory	3+0	5
FBP21420	RESEARCH TECHNIQUES	Elective	3+0	4
MFY21318	ENTREPRENEURSHIP AND LEADERSHIP	Elective	3+0	4
MFY21316	AGRICULTURAL ACCOUNTING	Elective	3+0	4
MFY21314	TAX ACCOUNTING	Elective	3+0	4
MFY21312	MODELING AND FINANCIAL PROJECTIONS	Elective	3+0	4
MFY21310	MONEY AND CAPITAL MARKETS	Compulsory	3+0	5
MFY21306	INTERNATIONAL FINANCIAL REPORTING STANDARDS-I	Compulsory	3+0	5
MFY21304	COST ACCOUNTING	Compulsory	3+0	4
MFY21302	ACCOUNTING OF LIQUIDATION AND BANKRUPTCY PROCESSES	Compulsory	3+0	4
7.Semester Course P	lan			
MFY21401	MANAGEMENT ACCOUNTING	Compulsory	3+0	6
MFY21403	PORTFOLIO MANAGEMENT	Compulsory	3+0	5
MFY21405	AUDIT PRACTICES	Compulsory	3+0	6
MFY21407	INTERNATIONAL FINANCIAL REPORTING STANDARDS-II	Compulsory	3+0	5
MFY21409	PROJECT MANAGEMENT	Elective	3+0	4
MFY21411	E-COMMERCE	Elective	3+0	4
MFY21413	STRATEGIC MANAGEMENT	Elective	3+0	4
MFY21415	BANK AND INSURANCE ACCOUNTING	Elective	3+0	4
MFY21417	FORENSIC ACCOUNTING	Elective	3+0	4
8.Semester Course P	lan	•		
UBF21404	VOCATIONAL TRAINING PRACTICE IN BUSINESS	Compulsory	0+20	20
UBF21402	FINAL WORK	Compulsory	0+4	10

Programme Outcomes

Define the concepts based on advanced level theoretical and / or applied
and Finance Management (accounting, finance, tax and auditing)
Express the basic functions of the Accounting and Finance Management
them.
Define general operation, procedures and legislation of the accounting ar
accounting, tax, auditing, finance and law required by the main field.
Detect social effects of accounting problems and facts. Produce solution
pass these proposals to the others. Make connections between inter-disc
Use their accounting knowledge both in strategic and operational dimens
at an organizational level and evaluate their outcomes.
Apply their business administration, law, tax and finance knowledge and
Apply their theoretical and applied information of accounting, finance and
life both in public and private sector.
Foresee the risks and problems that may arise in the financial structure of
strategies to prevent the occurrence of these problems.
Take responsibility both as a team member and individually in order to pr
practices in his / her field are carried out.
Conduct advanced studies in his / her field independently.
It is sensitive to developing projects for social responsibility and society,
relations with stakeholders in this direction.
It adopts the principle of lifelong learning and applies it to its own field.
Gains and implements social, scientific, cultural and professional ethical
Have the skills and competence to use Turkish and foreign language kno
rules, in terms of expressing himself/herself and representing his/her inst
Compatible with teamwork, initiative, analytical gains lifelong learning be
enterprising.

INTRODUCTION TO BUSINESS MANAGEMENT Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Compulsory
Objectives of the Course	The aim of this course is to relay the basic principles of business to the students.
Course Content	Definition, aims, types, environment, founding process and importance of business in national and global economics.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Explains the mission (reason for being) of business.
C2	Explains the basic concepts of business.
C3	Explains the structures, features and environmental relationships of business.
C4	Explains relationships between business, economics, law, ethics and social responsibilities.
C5	Understands and explains the importance of business in globalizing world.

Recommended or Required Reading

Resources	-
Notes	İşletme, S.Kadri MİRZETemel İşletmecilik Bilgileri, Ali AKDEMİR
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Make analysis about national and international financial markets according to theory, concept, principle, model and approaches.
2	Terms of product, production, utility and agents of production.
3	Definition and operating principles of business, histiorical development process of business.
4	Aims of business, environment of business.
5	Classification of business.
6	Relationships between business and law.
7	Relationships between business , ethics and social responsibilities.
8	Mid-Term Exam
9	Relationships between business and economics.
10	Relationships between business and economics
11	Business in globalizing world
12	Entrepreneurship and establishment.
13	Foundation process of business.
14	New developments in business.

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	4	5	4	4	3	3	4	3	4	3					·
C2	4	5	4	3	3	3	3	3	4	4]				
C3	4	5	4	3	3	3	3	3	4	3					
C4	4	5	4	3	3	3	3	4	4	4]				
C5	4	4	4	3	3	3	3	4	3	3]				
C6	3	4	3	4							-				
C7	3	5	4	3											
C8	4	3	4	3											
C9	3	4	3	4											
C10	4	3	3	4											
C11	3														
C12	4														
C13	3														
C14	4														
C15	3														
010	5	1													

TURKISH LANGUAGE-I Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Distance Learning
Learning Outcomes	Compulsory
Objectives of the Course	The aim of this lesson is to emphasize the place and importance of the Turkish language in world languages; to present the
	historical development and current situation of the Turkish language; to introduce students to general properties and structure of the
	Turkish language; to develop students' analytic, scientific thinking and communication skills.
Course Content	Definition of language, the place and importance of language in a nation's life as a social institution, relationship between language
	and culture, the place of Turkish language in international languages, development of Turkish language and its historical periods,
	status of Turkish language today and its diffusion areas, phonetic characteristics of Turkish and rules related to phonetics, phonetic
	cases in Turkey Turkish, structural characteristics of Turkish.

$Course \ Learning \ Outcomes: \ Upon \ the \ successful \ completion \ of \ this \ course, \ students \ will \ be \ able \ to:$

#	Learning Outcomes
C1	Defines the basic concepts of language and Turkish language.
C2	Explains the elements of the Turkish language.
C3	Implements the capabilities of research, read, write, and obtaining information.
C4	Distinguishes the differences between the Turkish language and other languages.
C5	Grasps the importance of using the language correctly in communication.
C6	Evaluates the elements that make up the Turkish language.

Recommended or Required Reading

	ÇOTUKSÖKEN, Yusuf: Üniversite Öğrencileri İçin Uygulamalı Türk Dili: İstanbul, 2001: I, II: Papatya Yayıncılık.EKER, Süer: Çağdaş Türk Dili: Ankara, 2003: Grafiker Yayınları.AKSOY, Ömer Asım: Atasözleri ve Deyimler Sözlüğü - 1 Atasözleri Sözlüğü: İstanbul, 1988: İnkılâp Kitabevi.AKSOY, Ömer Asım: Atasözleri ve Deyimler Sözlüğü - 2 Deyimler Sözlüğü: İstanbul, 1988: İnkılâp Kitabevi.BANGUOĞLU, Tahsin: Türkçenin Grameri: Ankara, 2000: Türk Dil Kurumu Yayınları.BUCKLEY, Reid: Topluluk Önünde Konuşma - Doğruyu Söylemek Gerekirse: İstanbul, 2001: Sistem Yayıncılık.KARAHAN, Leylâ: Türkçede Söz Dizimi: Ankara, 2010: Akçağ Yayınları.TÜRK DİL KURUMU: Türkçe Sözlük: Ankara, 2011: Türk Dil Kurumu Yayınları: 549.TÜRK DİL KURUMU: Yazım Kılavuzu: Ankara, 2012: Türk Dil Kurumu Yayınları: 859.YELTEN, Muhammet: Türk Dili ve Anlatım Bilgileri: İstanbul, 2010: Doğu Kütüphanesi.
	AKSAN, Doğan: Her Yönüyle Dil - Ana Çizgileriyle Dilbilim: Ankara, 2010: Türk Dil Kurumu Yayınları.ERGİN, Muharrem: Üniversiteler İçin Türk Dili: İstanbul, 1986: Boğaziçi Yayınları.AKSAN, Doğan: Her Yönüyle Dil - Ana Çizgileriyle Dilbilim: Ankara, 2010: Türk Dil Kurumu Yayınları.ERGİN, Muharrem: Üniversiteler İçin Türk Dili: İstanbul, 1986: Boğaziçi Yayınları.KORKMAZ, Zeynep; ERCİLASUN, Ahmet B.; GÜLENSOY, Tuncer; PARLATIR, İsmail; ZÜLFİKAR, Hamza; BİRİNCİ, Necat: Türk Dili ve Kompozisyon: Bursa, 2007: Ekin Basım Yayın Dağıtım.
Preparation and Documentation	- I

Weekly Detailed Course Contents

Week	Topic
1	Definition and characteristic of language
2	Relationship between language-thought, language-society and language-literature
3	Relationship between language and culture
4	Languages in the world and the place of Turkish among world languages (the birth and classification of languages)
5	Examination of language related terms: mother tongue, standard language, polish, accent, dialect, slang, etc.
6	Development of Turkish written language and historical timeline
7	Actual state of Turkish language and deployment range
8	Atatürk's linguistic policy and "Sun-Language Theory"
9	MIDTERM EXAM
10	The phonetic structure of Turkish
11	The morphologic structure of Turkish
12	The morphologic structure of Turkish
13	The syntax and semantics structure of Turkish
14	The syntax and semantics structure of Turkish
15	Actual problems of Turkish

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	0	% 20
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 80
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	1	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	1	1	1	1	1	1	1	1					
C2	1	1	1	1	1	1	1	1	1	1					
C3	1	1	1	1	1	1	1	1	1	1					

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C4	1	1	1	1	1	1	1	1	1	1					
C5	1	1	1	1	1	1	1	1	1	1					
C6	1	1	1	1	1	1	1	1	1	1					
C7	1	1	1	1							-				
C8	1	1	1	1											
C9	1	1	1	1											
C10	1	1	1	1											
C11	1	1	1	1											
C12	1	1	1	1											
C13	1														
C14	1]													
C15	1]													
C16	1]													
C17	1]													
C18	1]													

PRINCIPLES OF ATATURK AND HISTORY OF REVOLUTION-I Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Distance Learning
Learning Outcomes	Compulsory
Objectives of the Course	The aim of this lesson is to gain awareness ofservice depending on Atatürk nationalism in accordance with the principles and
	reforms of Atatürk, to inform students about near-term political, economic, social and cultural events covered by the lesson of
	Atatürk's Principles and Reforms and to make students love history and historical texts.
Course Content	The objectives of Principles of Atatürk and History of the Turkish Revolution course; course related concepts, the developments
	leading to the Turkish Revolution, the collapse of the Ottoman Empire, the efforts for the revival of the Ottoman Empire, stream of
	thought in the Ottoman Empire, the Ottoman Empire at the beginning of the 20th century, the World War I, entry of the Ottoman
	Empire into the World War I and its frontlines, the Armenian Deportation, secret agreements against the Ottoman Empire, Wilson
	Principles, the end of war and treaties for the peace, the outcomes of the war, The Armistice of Moudros and first invasions, the
	preparation period for the National Struggle, the situation of the state after the Armistice of Moudros and minorities' actions, the
	societies established after the Armistice of Moudros (harmful to national unity, national societies), the invasion of İzmir and reactions
	against the invasion, circulars, the periods of congresses and the opening of the Turkish Grand National Assembly, (Mustafa Kemal
	Pasha's arrival to Istanbul and his actions in Istanbul, Mustafa Kemal's entourage to Samsun and actions in Samsun, Mustafa
	Kemal Pasha's actions in Havza, the Amasya Circular, the Erzurum Congress, the Sivas Congress, the Reperesantation Committe's
	arrival to Ankara, the opening ceremonies of the last Ottoman Chamber of Deputies, making the decisions of National Pact (Misak-
	Milli) and its actions, the invasion of Istanbul, the dismissal of the Ottoman Chamber of Deputies and Mustafa Kemal's position for
	this situation, the inaguration of the Turkish Grand National Assembly), the first works of the Turkish Grand National Assembly and
	Its specifications, the rebellions during the period of the National Struggle, new projects of the Entente States, the frontlines in the
	Independence War, (the Southern Front, the Eastern Front, the Western Front) Lozan Conference and Peace Treaty.
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$Course \ Learning \ Outcomes: \ Upon \ the \ successful \ completion \ of \ this \ course, \ students \ will \ be \ able \ to:$

#	Learning Outcomes
C1	Explain the developments preparing Turkish Revolution.
C2	Learn the status of the Ottoman Empire in the first world war.
C3	Learn the importance of the Armenian question.
C4	Learn the work done in the preparation stage of tha National Struggle.
C5	Learn the National Pact Decisions.
C6	Explain the importance of the turkey Grand National Assembly.

Recommended or Required Reading

Resources	Celal Erikan, Commander Ataturk. Bernard Lewis, Birth of Modern Turkey. Fahir Armaoğlu, Political History. Falih Rıfkı Atay,
	Çankaya. Commission, Atatürk s principles and revolution History, Instructor Publishments, Ankara 2011. Lord Kinross, Ataturk.
	Rıfat Üçorol, Political History. Mustafa Kemal Ataturk, Nutuk.
Notes	Committee, Atatürk's Principles and History of Turkish Revolution, Kırklareli University Press, Kırklareli 2013.
Preparation and Documentation	

Weekly Detailed Course Contents

Meele	Taula
Week	Торіс
1	Turkish Revolution and basic concepts related to Turkish Revolution, Republic, Constitutional Monarchy, Reform etc.
2	The developments leading to the Turkish Revolution; The efforts for the revival of the Ottoman Empire (Arrangement and reform edicts)
3	The efforts for the revival of the Ottoman Empire (The period of constitutional monarchy); Ideological movements in the Ottoman Empire(Ottomanism,
	Islamism, Turkism, Westernism)
4	The Ottoman Empire at the begining of the 20th century (Trablusgarp War, Balkan War) and Causes of World War I
5	Ottoman Empire in the World War I and its frontlines
6	Armenian question (Before and during The World War I)
7	The World War I and end of the war (Secret agreements against the Ottoman Empire, Wilson Principles and The Armistice of Moudros)
8	Midterm Exam
9	The Countrys Situation After the Armistice of Moudros and The societies
10	The invasion of İzmir, The circulars, the periods of congresses(Mustafa Kemal Pasha's arrival to Istanbul and his actions in Istanbul, Mustafa Kemal's
	entourage to Samsun and actions in Samsun) Mustafa Kemal Pasha's actions in Havza)
11	The circulars, the periods of congresses (The Amasya Circular, the Erzurum Congress, the Sivas Congress)
12	The circulars, the periods of congresses (The other congress, The meetings of Amasya and protocol, the Representation Committe's arrival to Ankara, the
	opening ceremonies of the last Ottoman Chamber of Deputies, making the decisions of National Pact (Misak-I Milli) and its actions
13	The invasion of Istanbul, The opennig of the Turkish Grand National Assembly
14	The rebellions during the period of the National Struggle and measures to ensure safety
15	Sharing projects of Turkey by the Entente States
16	Final Exam

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 20
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 80
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	1	1	1	1	1	1	1	1					·
C2	1	1	1	1	1	1	1	1	1	1]				
C3	1	1	1	1	1	1	1	1	1	1]				
C4	1	1	1	1	1	1	1	1	1	1]				
C5	1	1	1	1	1	1	1	1	1	1]				
C6	1	1	1	1	1	1	1	1	1	1]				
C7	1	1	1	1							-				
C8	1	1	1	1											
C9	1	1	1	1											
C10	1	1	1	1											
C11	1	1	1	1											
C12	1	1	1	1											
C13	1														
C14	1														
C15	1														
C16	1														
C17	1														
C18	1														

ENGLISH-I Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Compulsory
Objectives of the Course	In this course, it is aimed at providing students with sufficient skills to understand and use familiar everyday expressions and very
	basic phrases,andto introduce themselves and others and ask and answer questions about personal details such as where they live, people they know and things they have and to interact in a simple way provided the other person talks slowly and clearly and is prepared to help.
Course Content	The verb to be; Possession; Present Simple; Adjectives; Imperatives; Prepositionsof time and place; Can/can't; Present Continuous;
	Past Simple

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Participates in most routine social conversations.
C2	Talks about needs and familiar topics of personal relevance.
C3	Understands simple exchanges of information, common daily instructions, direct questions about familiar topics, and routine media announcements.
C4	Understands the purpose, main ideas, and limited details of authentic 2-3-paragraph texts.
C5	Effectively conveys an opinion, feeling, or experience in a simple paragraph.
C6	Writes short letters and notes on familiar topics.
C7	Possesses a range of common everyday vocabulary.
C8	Uses a variety of simple structures and some complex ones in spoken interaction.
C9	Effectively communicates basic needs in a culturally appropriate manner.
C10	Produces fluent and connected speech.

Recommended or Required Reading

Resources	Oxford Online Learning Platform
Notes	Coursebook: English File Pre-intermediate Students Book 4th ed., Oxford University Press
Preparation and Documentation	F

Weekly Detailed Course Contents

Week	Topic
1	word order in questions, common verb phrases; Present Simple
2	describing people: appearance and personality; Present Continuous, clothes, prepositions of place
3	Past Simple: regular and irregular verbs, holidays; Past Continuous
	prepositions of time and place; time sequencers and connectors, verb phrases
5	be going to (plans and predictions), airports; Present Continuous (future arrangements)
	verbs + prepositions; defining relative clauses, paraphrasing
7	present perfect + yet, just, already, housework, make or do?; Present Perfect or Past Simple?
8	Mid-term
	shopping; indefinite pronouns, adjective ending -ed and -ing
10	comparative adjectives and adverbs, as as, types of numbers; superlatives (+ ever + Present Perfect)
	describing a town or city; quantifiers too, (not) enough, health and the body
	will/wont (predictions), opposite verbs; will/wont/shall (other uses)
13	verbs + back; verb forms: Present, Past, and Future, modifiers
14	Revision
15	TED talks

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 30
Quizzes	1	% 20
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 50
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	3	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C3	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C5	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C6	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C7	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C8	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C9	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C10	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

BASIC INFORMATION TECHNOLOGY Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	-
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will be able to use word processing software effectively in their own fields.
C2	Students will be able to create documents such as reports, CVs and petitions digitally.
C3	Students will be able to use spreadsheet software effectively in their own fields.
C4	Students will be able to create automatic tables with formulas in spreadsheets.
C5	Students will be able to use presentation software effectively in their own fields.

Recommended or Required Reading

Resources	Microsoft Official Academic Course
Notes	Microsoft Official Academic Course Books
Preparation and Documentation	-

Weekly Detailed Course Contents

Week	Торіс
1	Understanding Microsoft Word, Basic Editing
2	Character Formatting, Paragraph Formatting
3	Managing Text Flow, Creating Tables
4	Working with Themes, Style Sets, Backgrounds, Quick Panes, and Text Boxes, Using Drawings and Graphics, Formatting a Research Article
5	Overview, Working with Microsoft Excel 2016
6	Using Office Backstage and Basic Formulas
7	Using Functions, Formatting Cells And Ranges
8	Midterm Exam
9	Formatting Worksheets, Managing Worksheets
10	Working with Data and Macros, Using Advanced Formulas
11	Protecting Workbooks, Creating Charts, Adding Pictures and Shapes to a Worksheets
12	Outline of Microsoft PowerPoint, Basics of Working with Presentations, Working with Texts
13	Presentation Design, Adding Tables to Slides, Using Graphics in a Presentation
14	Creating SmartArt Graphics, Adding Graphics to a Presentation, Using Animation and Multimedia
15	Preserving and Sharing the presentation, presentation

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	3	4	5	5	5	5	1	5	1	1	1	1	1	1	1
C2	3	4	5	5	5	5	1	5	1	1	1	1	1	1	1
C3	3	4	1	1	1	1	5	5	5	5	5	5	1	1	1
C4	3	4	1	1	1	1	5	2	5	5	5	5	5	5	5
C5	3	4	1	1	1	1	1	1	1	1	1	1	5	5	5

GENERAL ACCOUNTING-I Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Compulsory
Objectives of the Course	The purpose of the Financial Accounting I, basic accounting principles and evaluation techniques in enterprises within the
	framework of financial events that occur over a period of registration in accordance with the uniform chart of accounts, and
	summarize the teaching of the classification.
Course Content	1: Lecture, 2: Question-Answer, 3: Discussion

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will be able to describe the accounting concepts and principles
C2	Students will be able to explain ledger accounts
C3	Students will be able to resolve the sample application
C4	Students will be able to associate with the technical knowledge to practical
C5	Students will be able to summarize the balance sheet and income statement and accounting information

Recommended or Required Reading

Resources	Yurdakul Çaldağ, General Account, Gazi Kitabevi, 5. Baskı, Ankara, 2008Ertuğrul Çetiner, General Accounting Theory and Practice,
	Gazi Kitabevi, Ankara, 2009Gürbüz Gökçen, General Accounting, Beta Yayıncılık, 2. Baskı, İstanbul,2009
Notes	General Accounting Lecture Notes
Preparation and Documentation	Lecture notes, textbooks.

Weekly Detailed Course Contents

Week	Торіс
	Definition,functions,types and basic concepts of accounting
2	Basic accounting equation (balance sahhet equation) and example
	Definition and form of accounts and classification of accounts and principles
4	Examples related with asset accounts; liquid assets and cash equivalents
5	Examples rellated withstoks and bonds and financial fixed assets
6	Examples related with trade receivables account
7	Examples related with other receivables account
8	Midterm exam
9	Examples related with stock accounts
10	Examples related with stock accounts
11	Examples related with active quality term splitter accounts
12	Examples related with other liquid assets
13	Examples related with tangible fixed assets
14	Examples related with financial fixed assets
15	General review

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 20
Quizzes	1	% 10
Assignment	1	% 10
Attendance	0	% 0
Practice	1	% 10
Project	0	% 0
Final examination	1	% 50
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	5	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	5	5	5	5	5	5	5	5					
C2	5	5	5	1	1	1	5	5	5	5					
C3	5	5	5	5	5	5	5	5	5	5					
C4	1	5	5	5	5	5	5	5	5	5					
C5	5	5	5	5	5	1	5	5	5	5					
C6	1	5	5	1							-				
C7	2	5	1	1											
C8	5	5	1	1											
C9	1	5	5	1											
C10	1	5	1	1											
C11	5														
C12	1														
C13	5]													
C14	5]													
C15	1]													
		-													

BASIC PRINCIPLES OF LAW Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Compulsory
Objectives of the Course	The purpose of this course is to inform students about the basic concepts related to lawand legislation.
Course Content	The concept of law and other rules governing the social life and their comparison with one another, the concept of sanction of law enforcement types and sources of law rules, Distinction between public law and private law, public law branches - branches of private law, The concept of rights, the definition and types - Acquisition of rights, the role of Good faith in acquisition, People and the concept of personality, types, real personality - the beginning of the end of the real personality (death, presumption of death, enforced disappearance), personal status registers, sex change

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will be able to define the concept of law, the legal rules that regulate social life
C2	Students will be able to group law.
C3	Students will be able to group the concept of right
C4	Students will be able to identify the concepts of individual and individuality
C5	Students will be able to Devaluate the beginning of personality and the end of it in terms of law

Recommended or Required Reading

Resources	Civil Law, Turgut Akıntürk, Derya Ateş, Beta Publishing, T.R. Constitution, Turkish Civil Code, Related articles, Supreme Court
	decisions.
Notes	Civil Law, Turgut Akıntürk, Derya Ateş, Beta Publishing, T.R. Constitution, Turkish Civil Code, Related articles, Supreme Court
	decisions.
Preparation and Documentation	Civil Law, Turgut Akıntürk, Derya Ateş, Beta Publishing, T.R. Constitution, Turkish Civil Code, Related articles, Supreme Court
	decisions.

Weekly Detailed Course Contents

Week	Topic
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WOOK	
1	The concept of law and other rules governing the social life and their comparison with one another, the concept of sanction of law enforcement types and
	sources of law rules
2	Distinction between public law and private law, public law branches - branches of private law
3	The concept of rights, the definition and types - Acquisition of rights, the role of Good faith in acquisition
4	Sources of law
5	Application of the Civil Code
6	Judges Creation of Law, Judges Judgment
7	Goodwill, Honesty
8	Mid-term exam
9	Burden of Proof, Official Registry and Bills
10	The concept of person and personality, types of personality, beginning of real personality - End of real personality
11	Qualifications of real persons, Legal status of real persons according to capacity to act, kinship, place of residence
12	Subject of personality rights and protection of personality, name and name protection, Personal status registers
13	Legal persons, legal entities and types of licenses, the beginning and the end of the legal entity
14	Associations
15	Foundations

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	5	2	2	5	3	2	2	3					
C2	1	1	5	2	2	5	3	2	2	3]				
C3	1	1	5	2	2	5	3	2	2	3					
C4	1	1	5	2	2	5	3	2	2	3]				
C5	1	1	5	2	2	5	3	2	2	3]				
C6	3	2	3	4						-	-				
C7	3	2	2	3											
C8	3	2	3	4											
C9	2	3	2	4											
C10	3	3	2	3											
C11	3			-											
C12	4]													
		-													

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C13	4			-		-	-		-	-			_	-	
C14	4	1													
C15	2]													

INTRODUCTION TO ECONOMICS Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Compulsory
Objectives of the Course	Aims at providing the students to understanding, evaluating and of the basic economic principles.
Course Content	Nature and Importance of the science of economics, Main Concepts, Main Economic Problems, Price Theory, The Laws of Supply
	and Demand, Perfect Competition, Imperfect Competition and Markets, the concept of elasticity, consumer theory, producer theory.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will be able to know basic issues and concepts of the economics
C2	Students will be able to explain the elements of economics
C3	Students will be able to implement elements of the actual concrete events of economics
C4	Students will be able to distinguish the differences between economic factor and change
C5	Students will be able to bring elements of economics together and to reach generalizations
C6	Students will be able to evaluate elements of economy

Recommended or Required Reading

Resources	Articles and papers
Notes	Zeynel Dinler, İktisada Giriş, 21. Basım, Ekin Yayınevi, Bursa: 2015.
Preparation and Documentation	-

Weekly Detailed Course Contents

Week	Торіс
1	Definition of economy, scope and relation with other branches and the basic economic concepts
2	Basic economic issues, full and effective use of resources, economic systems and alternative cost of production, production factors, factor income,
3	Law of Supply
4	The market mechanism of supply and demand analysis, market equilibrium and price formation
5	Market Balance
6	Perfectly competitive and imperfect markets
7	Producer and consumer theory and pricing
8	The balance of supply and demand
9	Mid-Term Exam
10	The concept of utility
11	The concept of Utility
12	Monopoly
13	Competitive Monopoly
14	Oligapoly
15	Asymmetric information, income inequality, public good, environmental factor.

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
			г <u>э</u> 1			-	<u> </u>		Г9 1		F 11	FIZ	F 13	F 14	F 13
C1	3	2		3	1	3	1	4		1					
C2	3	2	1	3	1	3	1	4	1	1					
C3	3	2	1	3	1	3	1	4	1	1					
C4	3	2	1	3	1	3	1	4	1	1					
C5	3	2	1	3	1	3	1	4	1	1]				
C6	3	2	1	3	1	3	1	4	1	1]				
C7	1	1	1	1							-				
C8	1	1	1	1											
C9	1	1	1	1											
C10	1	1	1	1											
C11	1	1	1	1											
C12	1	1	1	1											
C13	1														
C14	1														
C15	1	1													
C16	1														
C17	1														
C18	1														

ACADEMIC TURKISH Course General Information

Language of Instruction	English
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Elective
Objectives of the Course	The aim of this course is; to increase the Turkish reading and understanding levels of students whose native language is not
	Turkish; to provide students with the ability to use the features and rules of Turkish correctly and effectively in written and oral
	expression.
Course Content	C2 level Turkish Language Teaching to Foreigners course content, scientific text types, spelling rules, punctuation marks prepared
	according to the European Common Language portfolio.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Defines the types of scientific writing.
C2	Explain the types of academic writing such as thesis, article and presentation.
C3	Compares academic writing types such as thesis, article and presentation.
C4	Takes notes and makes inferences while reading texts such as theses, articles and presentation.
C5	Evaluates academic texts.
C6	Speaks in academic meetings in accordance with the academic language.

Recommended or Required Reading

	AKSOY, Ömer Asım: Atasözleri ve Deyimler Sözlüğü - 1 Atasözleri Sözlüğü: İstanbul, 1988: İnkılâp Kitabevi.AKSOY, Ömer Asım: Atasözleri ve Deyimler Sözlüğü - 2 Deyimler Sözlüğü: İstanbul, 1988: İnkılâp Kitabevi.BUCKLEY, Reid: Topluluk Önünde Konuşma - Doğruyu Söylemek Gerekirse: İstanbul, 2001: Sistem Yayıncılık.ÇOTUKSÖKEN, Yusuf: Üniversite Öğrencileri İçin Uygulamalı Türk Dili: İstanbul, 2001: I, II: Papatya Yayıncılık.EKER, Süer: Çağdaş Türk Dili: Ankara, 2003: Grafiker Yayınları.TÜRK DİL KURUMU: Türkçe Sözlük: Ankara, 2011: Türk Dil Kurumu Yayınları: 549.YELTEN, Muhammet: Türk Dili ve Anlatım Bilgileri: İstanbul, 2010: Doğu Kütüphanesi.
Notes	AKŠAN, Doğan: Her Yönüyle Dil - Ana Çizgileriyle Dilbilim: Ankara, 2010: Türk Dil Kurumu Yayınları.BANGUOĞLU, Tahsin: Türkçenin Grameri: Ankara, 2000: Türk Dil Kurumu Yayınları.KARAHAN, Leylâ: Türkçede Söz Dizimi: Ankara, 2010: Akçağ Yayınları.TÜRK DİL KURUMU: Yazım Kılavuzu: Ankara, 2012: Türk Dil Kurumu Yayınları: 859.
Preparation and Documentation	F

Weekly Detailed Course Contents

Week	Торіс
1	Learning the properties of different text types
2	Choosing the difference between theory and proposition, developing selective reading and note-taking strategies
3	Capturing side ideas and lines, perceiving depictions
4	Speaking, diction, debating (developing opposing views), presentation skills
5	Being able to write in different types of fictional and non-fiction text in appropriate language (story, official correspondence)
6	Being able to write in different types of fictional and non-fiction texts in the appropriate language (story, official correspondence)
7	Writing practices (report, article, news) with informative, argumentative, investigative expression
8	Spelling Rules
9	MIDTERM
10	Spelling Rules
11	Punctuation Marks
12	Punctuation Marks
13	Learning the ways of developing and organizing thinking, current culture and Turkish culture knowledge
14	Citing, paragraph and text summarizing, evaluation, criticism
15	Library use development, research, execution (survey, interview, video, laboratory)

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 20
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 80
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	4	4	4	4	4	4	4	4	4	4					
C2	4	4	4	4	4	4	4	4	4	4					
C3	4	4	4	4	4	4	4	4	4	4					
C4	4	4	4	4	4	4	4	4	4	4]				
C5	4	4	4	4	4	4	4	4	4	4					
C6	4	4	4	4	4	4	4	4	4	4					
C7	4	4	4	4											
C8	4	4	4	4											
C9	4	4	4	4											

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C10	4	4	4	4		-		-			_	-	_	-	
C11	4	4	4	4	1										
C12	4	4	4	4]										
C13	4			-	-										
C14	4]													
C15	4]													
C16	4]													
C17	4]													
C18	4]													

TURKISH LANGUAGE-II Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Distance Learning
Learning Outcomes	Compulsory
Objectives of the Course	The aim of this course; to introduce the types of written and oral expression and to gain the ability to use Turkish features and rules
	correctly and effectively in written and oral expression.
Course Content	Written expression, oral expression, spelling rules, punctuation marks, expression disorders.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Defines the basic concepts of the correct expression.
C2	Describes the elements of correct expression.
C3	Implements the capabilities of research, read, write, and obtaining information.
C4	Distinguishes the differences between oral and written expression.
C5	Grasps the importance of correct expression in communication.
C6	Evaluates the elements that make up the correct expression.

Recommended or Required Reading

Resources	AKSOY, Ömer Asım: Atasözleri ve Deyimler Sözlüğü - 2 Deyimler Sözlüğü: İstanbul, 1988: İnkılâp Kitabevi.BUCKLEY, Reid:
	Topluluk Önünde Konuşma - Doğruyu Söylemek Gerekirse: İstanbul, 2001: Sistem Yayıncılık.ÇOTUKSÖKEN, Yusuf: Üniversite
	Öğrencileri İçin Uygulamalı Türk Dili: İstanbul, 2001: I, II: Papatya Yayıncılık.AKSOY, Ömer Asım: Atasözleri ve Deyimler Sözlüğü -
	1 Atasözleri Sözlüğü: İstanbul, 1988: İnkılâp Kitabevi EKER, Süer: Çağdaş Türk Dili: Ankara, 2003: Grafiker Yayınları TÜRK DİL
	KURUMU: Türkçe Sözlük: Ankara, 2011: Türk Dil Kurumu Yayınları: 549.YELTEN, Muhammet: Türk Dili ve Anlatım Bilgileri:
	İstanbul, 2010: Doğu Kütüphanesi.
Notes	AKSAN, Doğan: Her Yönüyle Dil - Ana Çizgileriyle Dilbilim: Ankara, 2010: Türk Dil Kurumu Yayınları.BANGUOĞLU, Tahsin:
	Türkçenin Grameri: Ankara, 2000: Türk Dil Kurumu Yayınları. ERGİN, Muharrem: Üniversiteler İçin Türk Dili: İstanbul, 1986: Boğaziçi
	Yayınları KARAHAN, Leylâ: Türkçede Söz Dizimi: Ankara, 2010: Akçağ Yayınları KORKMAZ, Zeynep, ERCİLASUN, Ahmet B.;
	GÜLENSOY, Tuncer; PARLATIR, İsmail; ZÜLFİKAR, Hamza; BİRİNCİ, Necat: Türk Dili ve Kompozisyon: Bursa, 2007: Ekin Basım
	Yayın Dağıtım.TÜRK DİL KURUMU: Yazım Kılavuzu: Ankara, 2012: Türk Dil Kurumu Yayınları: 859.
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	The Importance of correct expressions in personal and social communication
2	Types and Examples of Written Expression
3	Types and Examples of Written Expression
4	Types and Examples of Oral Expression
5	Types and Examples of Oral Expression
6	Spelling Rules
7	Spelling Rules
8	Spelling Rules
9	MIDTERM
10	Punctuation Marks
11	Punctuation Marks
12	Expression Disorders
13	Expression Disorders
14	Expression Disorders
15	Expression Disorders

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 20
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 80
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	1	1	1	1	1	1	1	1					
C2	1	1	1	1	1	1	1	1	1	1]				
C3	1	1	1	1	1	1	1	1	1	1]				
C4	1	1	1	1	1	1	1	1	1	1]				
C5	1	1	1	1	1	1	1	1	1	1]				
C6	1	1	1	1	1	1	1	1	1	1]				
C7	1	1	1	1	1						-				
C8	1	1	1	1	1]									
C9	1	1	1	1	1]									

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C10	1	1	1	1	1		-		-	-	-	-		-	
C11	1	1	1	1	1]									
C12	1	1	1	1	1]									

FINANCIAL MATHEMATICS Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Compulsory
Objectives of the Course	In this lesson students will learn about effective financial management practices in businesses and their planning, and they will learn
	about the mathematical sub-structure necessary for taking effective financial and investment decisions.
Course Content	Introduction to percentage calculations, Introduction to basic intrest applications, Introduction to basic discount method and its
	application, Compound interest method and its applications, Mergingand Exchanging Bonds, Annuities, Installment Accounts,
	Applications related to money market transactions, Applications related to capital market transactions, Applications related to
	assessing stock value.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will be able to make basic financial mathematical calculations
C2	Students will be able to solve the basic interest, compound interest and terminal interest problems
C3	Students will be able to solve the discount and changing or merging bond problems
C4	Students will be able to explain the price formation of financial products and services
C5	Students will be able to usemathematical techniques for pricing the new financial products and services
C6	Students will be able to explain the prices of market tools with mathematical techniques they learned

Recommended or Required Reading

Resources	Zehra BAŞKAYA, Ticari Matematik, Ekin Yayınevi, Bursa, 2011(in Turkish)Sıdıka PARLAK, Ticari Matematik, Ekin Yayınevi,
	Bursa, 2012(in Turkish)Nurhan AYDIN, Metin COŞKUN, Ticari Matematik, Detay Yayıncılık, Ankara, 2009. (in Turkish)
Notes	Nurhan AYDIN, Financial Mathematics, Detay Publishing, Ankara, 2009
Preparation and Documentation	F

Weekly Detailed Course Contents

Week	Торіс
1	Introduction to percentage calculations
2	Introduction to basic intrest applications
3	Basic interest method applications
4	Introduction to basic discount method and its application
5	Introduction to basic discount method and its application
6	Compound interest method and its applications
7	Compound interest method and its applications
8	Mergingand Exchanging Bonds
9	Mid-term Exam
10	Annuities
11	Annuities
12	Installment Accounts
13	Applications related to money market transactions
14	Applications related to capital market transactions
15	Applications related to assessing stock value

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	3	3	2	1	1	2	2	3	1	1				-	
C2	3	3	2	1	1	2	2	3	1	1]				
C3	3	3	2	1	1	2	2	3	1	1]				
C4	3	3	2	1	1	2	2	3	1	1]				
C5	3	3	2	1	1	2	2	3	1	1]				
C6	3	3	2	1	1	2	2	3	1	1]				
C7	1	1	1	1	1						-				
C8	1	1	1	1	1]									
C9	1	1	1	1	1]									
C10	1	1	1	1	1]									
C11	1	1	1	1	1]									
C12	1	1	1	1	1]									

BUSINESS FINANCE Course General Information

Language of Instruction	-
Level of Course Unit	-
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	-
Course Content	

$Course \ Learning \ Outcomes: \ Upon \ the \ successful \ completion \ of \ this \ course, \ students \ will \ be \ able \ to:$

#	Learning Outcomes
C1	Recognize and apply investment budgeting methods
C2	Calculate expected cash flows from possible investments.
C3	Understands the relationship between risk and gain.
C4	Understands the basic structure of capital pricing models.
C5	Knows the capital structure decisions of firms and how these decisions contribute to the value of the firm.

Recommended or Required Reading

Resources	Günay, S. (2019). İşletme Finansı, Ankara: Gazi Kitabevi.
Notes	Günay, S. (2019). İşletme Finansı, Ankara: Gazi Kitabevi.
Preparation and Documentation	-

Weekly Detailed Course Contents

Week	Торіс
1	time value of money
2	Investment decision rules
3	Investment decision rules
4	Fundamentals of investment budgeting
5	Fundamentals of investment budgeting
6	Stock and company valuation
7	Stock and company valuation
8	MIDTERM
9	Risk and gain in capital markets
10	Risk and gain in capital markets
11	Capital pricing models
12	Cost of capital
13	Capital structure
14	Dividend policy

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% O
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	5	5	5	5	5	5	5	5			-	-	
C2	5	5	5	5	5	5	5	5	5	5]				
C3	5	5	5	5	5	5	5	5	5	5]				
C4	1	5	5	5	5	5	5	5	4	5]				
C5	4	5	5	5	5	5	5	4	5	5]				
C6	1	1	1	1	1			-			-				
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

INTRODUCTION TO AUDIT AND AUDIT STANDARDS Course General Information

Language of Instruction	-
Level of Course Unit	F Contraction of the second se
Mode of Delivery	-
Learning Outcomes	Compulsory
Objectives of the Course	F Contraction of the second se
Course Content	F Contraction of the second se

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Understands the importance of auditing in the enterprises.
C2	Understands the stages of independent auditing.
C3	Examines the audit process of financial statements.
C4	Understands the audit report and audit opinions.
C5	Applies the audit techniques and methodologies.

Recommended or Required Reading

Resources	Muhasebe Denetimi (Nejat Bozkurt) Denetim (Ersin Güredin)
Notes	Bağımsız Denetim (Prof. Dr. Seval Kardeş Selimoğlu , Prof. Dr. Mehmet Özbirecikli , Doç. Dr. Şaban Uzay), Muhasebe Denetimi
	(Nejat Bozkurt) Denetim (Ersin Güredin)
Preparation and Documentation	

Weekly Detailed Course Contents

A/ L-				
Week	Торіс			
1	Definition of auditing, between audit and accounting relations.			
2	Types of controls, the auditor types and techniques of audit evidence			
3	The audit process and working papers			
4	Materiality and risk planning			
5	Examination of the internal control system			
6	The preparation of the audit plan and audit program			
7	Accounting audit sampling methods			
8	Midterm Exam			
9	Completion of the audit work			
10	Control of balance sheet and income statement			
11	Addition to the audit of financial statements			
12	The operating cycle of the audit approach			
13	Audit report			
14	General Review			

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

	1	1		-				1		-	1			-	
#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	4	4	4	4	4	4	4	4	4	4					
C2	5	5	5	5	5	5	5	5	5	5]				
C3	4	5	5	5	4	4	4	5	5	5]				
C4	5	5	5	5	5	5	4	4	4	4]				
C5	4	5	4	4	5	5	4	4	4	4]				
C6	3	2	3	2	3						-				
C7	2	2	2	2	2										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

GENERAL ACCOUNTING-II Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Compulsory
Objectives of the Course	The purpose of the Financial Accounting I, basic accounting principles and evaluation techniques in enterprises within the
	framework of financial events that occur over a period of registration in accordance with the uniform chart of accounts, and
	summarize the teaching of the classification.
Course Content	1: Lecture, 2: Question-Answer, 3: Discussion

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will be able to describe fixed asset accounts.
C2	Students will be able to be able to define foreign resource accounts
C3	Students will be able to resolve the sample application
C4	Students will be able to associate with the technical knowledge to practical
C5	Students will be able to be able to apply end of period transactions

Recommended or Required Reading

Resources	Yurdakul Çaldağ, General Account, Gazi Kitabevi, 5. Baskı, Ankara, 2008Ertuğrul Çetiner, General Accounting Theory and Practice,
	Gazi Kitabevi, Ankara, 2009Gürbüz Gökçen, General Accounting, Beta Yayıncılık, 2. Baskı, İstanbul,2009
Notes	General Accounting Lecture Notes
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс			
1	Fixed Asset Accounts			
2	Fixed Asset Accounts			
3	Fixed Asset Accounts			
4	Short-term Liabilities			
5	Short-term Liabilities			
6	Long- term Liabilities			
7	Long- term Liabilities			
8	Midterm exam			
9	Shareholders Equity Accounts			
10	Shareholders Equity Accounts			
11	Income Statement Accounts			
12	Income Statement Accounts			
	End of Period transactions and Adjustment Records			
	End of Period transactions and Adjustment Records			
15	Cost Accounts: Options 7A and 7B			

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 20
Quizzes	1	% 10
Assignment	1	% 10
Attendance	0	% 0
Practice	1	% 10
Project	0	% 0
Final examination	1	% 50
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	5	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	1	1	1	1	1	1	1	1	1		-	_	_	
C2	1	5	1	1	1	1	1	1	1	1					
C3	1	5	5	5	5	1	1	1	1	1					
C4	1	5	5	5	5	5	5	1	1	1					
C5	1	5	1	1	5	5	1	1	1	1					
C6	1	1	1	1	1										
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

ENLISH-II Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Compulsory
Objectives of the Course	In this lesson, it is aimed at helping the students to analyse texts in relation to the daily topics with different reading strategies; to
	mprove their' oral skills in English and enabling them to express their thoughts and opinions appropriately and to interpret texts on
	their own and to convey their opinions individually in group activities.
Course Content	Vocabulary related with vacation activities, talking and writing about vacations, agreeing, disagreeing, listening to a record about
	activities and plans, reading about unusual vacation article. Vocabulary about movie and music styles, talking and writing about
	them, giving opinions, adjectives ending with -ing and -ed, listening to a record about making movies and music, reading a text
	about movie reviews.Vocabulary about geographical features and places, talking and writing about them, listening to a geography
	game show, reading deadly animals article, superlative forms of the adjectives. Vocabulary about extreme sports and activities,
	talking and writing about personal experiences, present perfect tense, listening to a record about personal experiences, reading an
	extreme sports article Vocabulary about social events, talking and writing about social events, using before, after and when in
	sentences, listening to a record about New Year's traditions, reading about famous festivals. Verb phrases about healthy/unhealthy
	life style, giving suggestions and talking about obligations (rules), should and have to, listening to a record about giving advice,
	reading about managing stress. Vocabulary about things to buy, talking about complaints and shopping, too, enough, many, much,
	istening to a record about shopping habits, reading an online shopping article. Vocabulary used decribing people's personality and
	appearance, talking and writing about preferences, relative (Adjective) clauses, listening to voicemail messages, reading a dating
	advice. Vocabulary about housing options and locations, talking and writing about housing options, if clauses with modals, listening to
	student interviews, reading an article about changes.Vocabulary about extreme natural events, speculating, modals of possibility,
	listening to news about extreme natural events, reading storm-chaser article. Vocabulary about levels of education, school activities
	and clubs, talking about past habits, used to, listening to a record about family histories, and reading a biographical
	article. Vocabulary about injuries and illness, reporting events, past continuous tense, listening to a record describing accidents,
	reading dramatic events article.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

Learning Outcomes
Participates in most routine social conversations.
Talks about needs and familiar topics of personal relevance.
Understands simple exchanges of information, common daily instructions, direct questions about familiar topics, and routine media announcements.
Understands the purpose, main ideas, and limited details of authentic 2-3-paragraph texts.
Effectively conveys an opinion, feeling, or experience in a simple paragraph.
Writes short letters and notes on familiar topics.
Possesses a range of common everyday vocabulary.
Uses a variety of simple structures and some complex ones in spoken interaction.
Effectively communicates basic needs in a culturally appropriate manner.
Produces fluent and connected speech.

Recommended or Required Reading

Resources	English File Pre-intermediate Course Book 4th ed., Oxford University Press
Notes	English File Pre-intermediate Workbook 4th ed., Oxford University Press
Preparation and Documentation	k la la la la la la la la la la la la la

Weekly Detailed Course Contents

Week	Торіс			
1	infinitive, verbs + infinitive; gerunds			
2	verbs + gerund; have to / dont have to / must /mustnt, adjectives + prepositions			
3	should, get phrases; first conditional			
4	confusing verbs; possessive pronouns, adverbs of manner			
5	second conditional, animals & insects; Present Perfect (for, since)			
6	words related to fear; Present Perfect vs. Past Simple, biographies			
7	expressing movement, sports; word order of phrasal verbs			
8	Mid term exam			
9	phrasal verbs; the passive, people from the different countries			
10	used to, school subjects; might			
11	noun formation; so, neither, similarities and differences			
12	Past Perfect, time expressions; reported speech			
13	say or tell; questions wihout auxilaries, revision of question words			
14	Revision			

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 30
Quizzes	1	% 20
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 50
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	3	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C3	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C5	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C6	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C7	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C8	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C9	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C10	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

PRINCIPLES OF ATATURK AND HISTORY OF REVOLUTION-II Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Distance Learning
Learning Outcomes	Compulsory
Objectives of the Course	The aim of this course is to adopt Ataturk's revolutions and principles which form the basis of the state, and evaluate them within the
	framework of political, social, economical and cultural developments.
Course Content	Turkish Revolution, Foreign policy during Atatürk period, ataürk principlas ano complementary principlas, Atatürk's death andTurkey
	after the death of Atatürk.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will be able to define how Rebublic of Turkey has been found
C2	Students will be able to explain political, social, economical, cultural differences and developments in society as a result of the reconstruction of the state and
	community
C3	Students will be able to give examples on political, social, economical and cultural changes during the transitional phase to a National state
C4	Students will be able to distinguish Principles and revolutions of Ataturkwhich form the basis of the state
C5	Students willbe able to interpret revolutions aimed to take the Turkish republic to a higherlevel similar tomodern nations.
C6	Students will be able to evaluate the changes occuring in society and internal-external affairs encountered in accordance with the principles and revolutions
	of Ataturk

Recommended or Required Reading

Resources	Atatürk İlkeleri ve İnkılâp Tarihi (Okutman Yayıncılık)Sina AKŞİN, Kısa Türkiye TarihiMustafa Kemal ATATÜRK, Nutuk
Notes	Atatürk İlkeleri ve İnkılâp Tarihi KIRKLARELİ ÜNİVERSİTESİ YAYNLARI
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	The frontlines in the Independence War, (the Southern Front, the Eastern Front)
2	The frontlines in the Independence War (the Western Front)
3	Çanakkale Case, The Armistice of Mudanya, Lausanne Conference and Peace Treaty
4	The abolition of Sultanate, the proclamation of Republic, the abolition of the Caliphate
5	The trials of the Formation of the Multi-Party System, The costitutions of 1921 and 1924 and the revolutions in law
6	The revolutions in education, the revolution in culture
7	The social (societal) revolutions, The revolutions in economy, the revolutions in health
8	Midterm Exam
9	Turkish foreign policy in Atatürk's period (1923-1930 period)
10	Turkish Foreign Policy in Atatürk's Period (1930 1938 Period)
11	Atatürk's Principles (Republicanism, Nationalism, Populism)
12	Atatürk's Principles (Statism, Secularism, Reformism)
13	Supplementary Principles, The illness of Atatürk and his death
14	World War II, Genereal situation of Turkey and the World during and after the war
15	Turkey in Democrat Party Period
16	Final Exam

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 20
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 80
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	1	1	1	1	1	1	1	1		-	-		
C2	1	1	1	1	1	1	1	1	1	1					
C3	1	1	1	1	1	1	1	1	1	1					
C4	1	1	1	1	1	1	1	1	1	1					
C5	1	1	1	1	1	1	1	1	1	1					
C6	1	1	1	1	1	1	1	1	1	1					
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1]									
C10	1	1	1	1	1]									
C11	1	1	1	1	1										
C12	1	1	1	1	1]									

FINANCIAL MANAGEMENT Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Online
Learning Outcomes	Compulsory
Objectives of the Course	k la la la la la la la la la la la la la
Course Content	k la la

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

Learning Outcomes
To enable students to have an idea about the concept of financial management in general.
To gain the ability to interpret the management of resources and equity capital of enterprises.
To train an engineer who has a command of the whole system by combining the concept of management with an engineers point of view.
Developing management knowledge skills
Knowledge of money market instruments

Recommended or Required Reading

Resources	Aydın, N., M. Başar ve M. Çoşkun (2006), Finansal Yönetim, Aktüel Tanıtım ve Ofset Hizmetleri, Eskişehir.
Notes	-Aydın, N., M. Başar ve M. Çoşkun (2006), Finansal Yönetim, Aktüel Tanıtım ve Ofset Hizmetleri, Eskişehir.
Preparation and Documentation	-

Weekly Detailed Course Contents

Week						
Week						
1	General introduction of financial resources and distribution for students to present and research					
2	General introduction of financial resources					
3	General introduction of financial resources					
4	Financing Bills and Factoring					
5	Asset-backed securities and other sources of financing					
6	Asset-backed securities and other sources of financing					
7	Asset-backed securities and other sources of financing					
8	MIDTERM					
9	Forfaiting					
10	Leasing					
11	Bonds					
12	Bonds					
13	Stocks					
14	Evaluation of the period					
15	FINAL					

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	5	5	5	5	5	5	5	5			-		
C2	5	5	5	5	5	5	5	5	5	5]				
C3	5	5	5	5	5	5	5	5	5	5]				
C4	5	5	5	5	5	5	5	5	5	5]				
C5	5	5	5	5	5	5	5	5	5	5]				
C6	3	3	3	3	3						_				
C7	2	2	2	2	2										
C8	1	1	1	1	1										
C9	2	2	2	2	2										
C10	1	1	1	1	1										

FOREIGN TRADE TRANSACTIONS Course General Information

Longuage of Instruction	
Language of Instruction	F
Level of Course Unit	-
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	To be able to know the basic concepts of foreign trade
C2	To be able to know the import and export operations and able to analyzing countrys foreign trade
C3	To be able to understand the documents used and organized in foreign trade
C4	To be able to know incoterms and payment methods in foreign trade
C5	Defining land discuss letters of credit and letters of guarantee in foreign trade
C6	Recognition of financial techniques and financial instruments used in foreign trade

Recommended or Required Reading

F	Resources	- Feridun Kaya, Dış Ticaret İşlemleri Yönetimi, (Beta Yayınevi, İstanbul, 2015); Mehmet Tomanbay, Uluslararası Ticaret ve
		Finansmanı, (Gazi Kitabevi: 2014)
- N	lotes	- Feridun Kaya, Dış Ticaret İşlemleri Yönetimi, (Beta Yayınevi, İstanbul, 2015); Mehmet Tomanbay, Uluslararası Ticaret ve
		Finansmanı, (Gazi Kitabevi: 2014)
E	Preparation and Documentation	-

Weekly Detailed Course Contents

Week	Торіс
A	
	General principles of foreign trade-I
2	General principles of foreign trade-II
3	Documents used in foreign trades
4	Delivery types in foreign trade-I
5	Delivery types in foreign trade-II
6	Payment types in foreign trade-I
7	Payment types in foreign trade-II
8	Mid-term Exam
9	Letters of Guarantee in International Trade
10	Foreign trade legislation: export and import transactions
11	Financing Methods in Foreign Trade -I
12	Financing Methods in Foreign Trade -II
13	Government aids and incentives in foreign trade
14	Institutions and Organizations Related to Foreign Trade

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

P13

P14 P15

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12
C1	3	2	2	2	1	2	2	2	1	1		
C2	3	2	2	2	1	2	2	2	1	1		
C3	2	2	2	2	2	2	2	2	1	1		
C4	1	1	1	1	1	2	1	1	1	1		
C5	2	1	1	1	1	2	1	1	1	1		
C6	2	1	1	1	1	2	1	1	1	1		
C7	1	1	1	1	1							
C8	1	1	1	1	1]						
C9	1	1	1	1	1]						
C10	1	1	1	1	1]						
C11	1	1	1	1	1]						
C12	1	1	1	1	1	1						

FAMILY BUSINESS AND MANAGEMENT Course General Information

Language of Instruction	ŀ
Level of Course Unit	P
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	P
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

Learning Outcomes
Students gain the ability to better understand family businesses that are numerous in Turkey
Students gain the ability to find solutions to these firms problems
Students know institutional theory and its development
Students grasp the importance of institutionalization for family businesses
Students learn the management principles of family businesses

Recommended or Required Reading

Resources	Yonca Gürol; Örgütlerde Kurumsallaşmanın Temelleri, Beta Yayınevi, 2. baskı, 2011. Aydın Ural, Aile İşletmelerinde Kurumsallaşma
	Sendromu, Sistem Yayıncılık, 2009.
Notes	-
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Introduction
2	Overview of Family Businesses
3	Organization Principles and Management
4	Organizational Institutionalization
5	Institutionalization in Family Businesses
6	Characteristics of Family Companies with High Levels of Institutionalization
7	Development of Institutionalization Theory
8	Midterm Exam
9	Strategies for Coping with Institutional Environmental Forces
10	Organization Ecology
11	Isomorphism
12	Institutional Change Process
13	Institutionalization and Family Companies
14	Deinstitutionalization
15	Final

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
	E I	FZ	FJ	F4	FJ	FU	F7	FO	Fð	FIU	F II	FIZ	FIJ	F 14	FIJ
C1	1	1	1	1	1	1	1	1	1	1					
C2	1	1	1	1	1	1	1	1	1	1					
C3	2	2	2	2	2	2	2	2	2	2]				
C4	1	1	1	1	1	1	1	1	1	1]				
C5	1	1	1	1	1	1	1	1	1	1]				
C6	1	1	1	1	1			-		-	-				
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

ACCOUNTING PRACTICES Course General Information

Language of Instruction	
Language of Instruction	F
Level of Course Unit	-
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	To be able to make peculiar accounting practices
C2	To be able to learn the effects of tax legislation and accounting standards on accounting practices.
C3	To able to make reporting in accordance with accounting standards.
C4	To be able to prepare financial statements prepared according to tax legislation according to TFRS.
C5	To be able to learn the contemporary subjects of accounting standards.

Recommended or Required Reading

Resources	Turkish Financial Reporting Standards Appllication and Reviews (Örten, R; Kaval, H.; Karapınar, A.)
Notes	Accounting Practices Notes
Preparation and Documentation	

Weekly Detailed Course Contents

Week				
VVCCK				
1	Introduction- Overview of accounting practices.			
2	The impact of tax legislation and accounting standards on accounting practices.			
3	Examination of financial reporting standards in Turkey			
4	Business and accounting practices of related parties.			
5	Accounting practices related to stock.			
6	Accounting treatment of assets.			
7	Accounting practices related to liabilities.			
8	Mid-Term Exam			
9	Accounting applications related to financial assets			
10	Accounting applications for revenue measurement			
11	accounting practices related to leasing transactions.			
12	Financial reporting applications under TFRS.			
13	Financial reporting applications under TFRS.			
14	Financial reporting applications under TFRS.			

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	3	2	1	2	3	3	3	2	1		-	-	-	
C2	1	4	2	1	4	3	2	3	2	1]				
C3	1	2	1	1	2	3	4	1	2	3]				
C4	1	2	1	1	2	3	4	2	3	1]				
C5	1	2	1	1	1	2	3	1	2	3]				
C6	1	1	1	1	1				-		-				
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

BUSINESS ENGLISH-I Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Elective
Objectives of the Course	There are three important objectives in this course. The first aim of the course is to provide the student with the knowledge of
	English concepts and terms related to the issues that they may encounter in their professional life. The second aim is to provide the
	students with the real materials to be familiar with these situations in order to perform formal writing, reading, speaking and listening
	tasks that they will need in the future business life and to develop these skills. The third objective is to provide the student with the
	ability to understand the main points of the subject when the standard language is clearly used.
Course Content	Appropriate books, materials and assessment methods selected to improve students' English reading, listening, writing and
	speaking skills.

$Course \ Learning \ Outcomes: \ Upon \ the \ successful \ completion \ of \ this \ course, \ students \ will \ be \ able \ to:$

11	
#	Learning Outcomes
C1	He / She gains knowledge of concepts and vocabulary related to his / her field of study.
C2	He /She uses concepts and words related to his/her field of study in sentences.
C3	He /She can write and say a summary of what he/she has watched, listened and read about his/her field in his/her own sentences.
C4	Using keywords related to his/ her field, She/ he can search the internet to access English explanations and listen to youtube, ted talk, podcasts and news
	among the ones he finds most necessary for his job, and read from sources such as Investopedia or wikipedia and understand the main idea of the subject.
C5	He/ She can write articles, make phone calls, and respond to official letters she/ he receives, similar to the official correspondence samples (heshe may
	need in her/his profession.
C6	He / She can make a presentation on a topic in English.

Recommended or Required Reading

Resources	TED talks, news, bilingual online and offline dictionaries.
Notes	Business Result Pre-intermediate Second Edition, OUP
Preparation and Documentation	-

Weekly Detailed Course Contents

Week	Торіс
1	Researching the job market, job adverts, job descriptions
2	CV, Cover letter and job interview
3	Unit 1: Company facts
4	Unit 1: Company facts
5	Unit 1: Company facts
6	Unit 2: Describing your job and contracts
7	Unit 2: Describing your job and contracts
8	Midterm
9	Unit 2: Describing your job and contracts
10	Unit 2: Describing your job and contracts
11	Unit 3: Describing Products and Services
12	Unit 3: Describing Products and Services
13	Unit 3: Describing Products and Services
14	Unit 3: Describing Products and Services
15	Unit 3: Describing Products and Services
16	Final exam

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 25
Quizzes	0	% 0
Assignment	0	% 25
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 50
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C3	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C5	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
C6	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

LAW OF OBLIGATIONS Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Online
Learning Outcomes	Compulsory
Objectives of the Course	The aim of the course is to prepare the students to life by teaching basic information, concepts and principles of the obligations law.
Course Content	Law of obligations and its contents, sources of obligations, obligations deriving from contracts, establishment of contracts, conditions
	for validity of agreement, collusion, overcharge, obligations deriving from torts, Negligence, cases of strict liability, obligations
	deriving from unjust enrichment, pecuniary and non-pecuniary damage, perform of obligations, default of creditor, default of debtor,
	termination of obligations,transfer of credits and transfer of debts

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	To understand the importance of law of obligations
C2	Evaluate current events within the framework of the law of obligations
C3	Identify Different Kinds of Debt
C4	Explain the emergence of obligation, the concept of act, the end of obligation and the rights and responsibilities of obligator and obligee
C5	Illustrate the concept of tort and injust enrichment
C6	Analyse and solve the consequences of discharge and default in payment
C7	Analyse the informations of Contract Law with concrete examples in social life

Recommended or Required Reading

Resources	General Provisions of Obligations Law, Prof. Dr. M. Kemal Oğuzman- Prof. Dr. M. Turgut Öz, İstanbul, 2009General Provisions of
	Obligations Law, Prof. Dr. İbrahim Kaplan, 2009General Provisions of Obligations Law, Prof. Dr. Ali Bozer, 2007
Notes	Borçlar Hukuku Genel Hükümler-Özel Borç İlişkileri, Prof. Dr. Turgut Akıntürk-Yrd Doç. Dr. Derya Ateş, Beta Yayıncılık, İstanbul,
	2019 (in Turkish)
Preparation and Documentation	k

Weekly Detailed Course Contents

Торіс			
Law of obligations and its contents, obligation, debtor-collector relation and concepts of responsibility, legal nature of debtor-collector relation			
Sources of obligations, obligations deriving from legal transactions especially contracts, establishment of contracts, offer and acceptance, agreement			
capacity, consent (concurrence), subject of the contract, interpretation of contract			
Conditions for validity of agreement, defective will (fault, deceit, compulsion), unethical transactions, collusion, overcharge			
Form of legal transaction, representation, nullity of legal transaction, annulability			
Obligations deriving from torts, the concept of torts, terms of tort liability, coexistence and comparison of tort liability and liability derived from infraction			
Negligence, cases of strict liability, joint responsibility			
Pecuniary and non-pecuniary damage, determination of damages			
Obligations deriving from unjust enrichment			
Midterm exam			
Perform of obligations, perform of various debt relations, subject of performance, place and time of performance, proof of performance and presumptions of			
performance			
Default of creditor, consequences of non-performance of obligation, infringement of performance, concept of opposition to obligations			
Default of debtor and consequences, competition of responsibilities			
Termination of obligations, impossibility, acquittal, renewal, confusion of debts, barter, time-bar			
Special cases ofdebt relations, the effects of the debt to the third parties, contingent liabilities, suspensive condition, condition subsequent, forfeit money,			
penal clause			
Transfer of credits and transfer of debts			

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	0	2	4	4	2	4	1	5	1	1	1	1	1
C2	1	3	1	1	4	3	4	2	5	0	1	1	1	1	1
C3	2	3	5	2	3	4	5	3	2	4	1	1	1	1	1
C4	3	4	2	3	4	2	2	3	4	2	1	1	1	1	1
C5	2	3	4	2	3	4	3	2	2	3	1	1	1	1	1
C6	3	2	4	3	3	4	2	3	4	4	1	1	1	1	1
C7	3	4	2	4	3	2	5	4	3	2	1	1	1	1	1

INVENTORY AND FINANCIAL REPORTS Course General Information

Language of Instruction	•
Level of Course Unit	-
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	Course Objective: To comprehend accounting and non-accounting inventory transactions and records in accounting, to give
	information about the preparation of financial statements.
Course Content	1: Lecture, 2: Question-Answer, 3: Discussion

$Course \ Learning \ Outcomes: \ Upon \ the \ successful \ completion \ of \ this \ course, \ students \ will \ be \ able \ to:$

#	Learning Outcomes			
C1	Explain how a business choice of inventory method affects its costs			
C2	Knows the relationship between inventory and balance sheet			
C3	Knows the advantages and disadvantages of each inventory method			
C4	Applies inventory methods			
C5	Defines the concepts of inventory and balance sheet			

Recommended or Required Reading

Resources	Tekdüzen Muhasebe Sistemi Uygulaması (Nalan Akdoğan ve Orhan Sevilengül)
Notes	Uniform Accounting System Implementation (Nalan Akdoğan and Orhan Sevilengül)Sinan Aslan, Inventory ValuationPractises, Beta
	yayım Dağıtım,İstanbul,2010
Preparation and Documentation	Lecture notes and textbooks

Weekly Detailed Course Contents

Week	Торіс				
	ventory and valuation of income accounts				
2	Inventory and valuation of expense accounts				
3	general temporary trial balance				
4	General temporary trial balance transactions				
5	exact trial balance				
6	Balance Sheet				
7	Income Statement				
8	Mid Term Exam				
9	Application				
10	Application				
	Application				
12	Application				
	Application				
14	Final Exam				

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	2	3	4	1	2	2	3	3	1	4			_	-	-
C2	1	2	3	4	2	1	2	5	2	4]				
C3	1	2	3	4	2	3	1	2	4	5]				
C4	2	3	1	2	2	3	1	2	1	4					
C5	5	2	4	5	5	1	2	2	3	4]				
C6	1	1	1	1	1		-	-		-	-				
C7	2	2	2	2	2										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	2	2	2	2	5										

ADJUSTING PROCESS AND VALUATION Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Online
Learning Outcomes	Compulsory
Objectives of the Course	The purpose of the course is to acquaint students with the review and valuation of each asset, liability, income, and expense item
	when preparing financial statements of enterprises as of the end of the period, which is the desired date for extracting financial
	results. This process involves adherence to generally accepted accounting principles, accounting standards, and other legal
	regulations.
Course Content	When preparing the financial statements of businesses as of the end of the period, which is the desired date for deriving operational
	results, each asset, liability, income, and expense item is reviewed and valued. Preparation of financial statements in accordance
	with generally accepted accounting principles, accounting standards, and other legal regulations.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students shall gain theoretical and practical knowledge and skills for performing year-end accounting procedures
C2	Students shall gain theoretical and practical knowledge and skills for preparing year-end finacial statements
C3	Students shall have knowledge about legal regulations related to year-end accounting procedures
C4	Students shall have knowledge the role and importance of year-end accounting procedures in accounting process
C5	To be able to learn to close accounts at the end of the period.

Recommended or Required Reading

Resources	dem Çabuk, Muhasebede Dönem Sonu İşlemleri, Dora Yayınları, 2009Mehmet Özbirecikli, Dönem Sonu İşlemleri Muhasebesi,
	Detay Yayıncılık, 2009
Notes	-
Preparation and Documentation	-

Weekly Detailed Course Contents

Week	Topic				
1	The information about inventory				
2	The types, steps and timing of inventory				
3	The information about valuation and valuation according to Turkish Commercial Code, Tax Procedural Law and Capital Market Law.				
4	The inventory and valuation of assets – 1				
5	The inventory and valuation of assets – 2				
6	The inventory and valuation of assets – 3				
7	The inventory and valuation of liabilities -1				
8	Midterm 1				
9	The inventory and valuation of liabilities – 2				
10	The inventory and valuation of equities				
11	he inventory and valuation of income accounts				
12	The inventory and valuation of expense accounts				
13	Prepared year-end financial statements				
14	Case studies				
15	Final				

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	2	2	3	2	2	2	2	3	3	3		-	_		-
C2	4	4	4	4	4	2	2	2	2	1]				
C3	1	2	3	4	2	3	1	2	2	2]				
C4	1	2	3	2	3	4	1	2	3	2	1				
C5	2	3	3	2	2	4	1	3	2	1]				
C6	1	1	1	1	1						-				
C7	2	2	2	2	2	1									
C8	2	2	2	2	2										
C9	1	1	1	1	1]									
C10	2	1	2	2	1]									
						-									

STATISTICS Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Compulsory
Objectives of the Course	The objective of the course is to comprehend basic statistical concepts; gain the ability to statically compile, process and abstract,
	report and interpret the data that may be experienced in daily and professional life.
Course Content	The ciontent of this course is the basic concepts of statistics; basic knowledge needed for gathering, classifying, organizing,
	presenting and interpreting data; measures of central tendency and dispersion, probability theory, basic statistical distributions and
	indices.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	To be able to describe basic concepts of statistics
C2	To be able to explain data gathering methods
C3	To be able to find and interpret measures of central tendency and dispersion which are methods of descriptive statistics.
C4	To be able to perform calculation of fundamental probability.
C5	To be able to describe "random variable" concepts; to find out expected value of random variable and its variance.
C6	To be able to solve problems about Bernoulli distribution and Poisson distribution which are discrete distributions and Normal Distribution and Standard
	Normal Distribution which are continuous distributions.
C7	To be able to explain proportionately the variations of the variable or variables changes in time and between places and to interpret this proportional change.

Recommended or Required Reading

Resources	Uygulamalı İstatistik Prof.Dr. Özer Serper EZGİ KİTABEVİ
Notes	İstatistik Metodları ve Uygulamaları, Prof. Dr. Fazıl Güler, Beta Yayınları, İstanbul, 2008
Preparation and Documentation	-

Weekly Detailed Course Contents

Week	Tania				
vveek	Торіс				
1	Definition and Aim of Statistics				
2	Data Types and Data Gathering				
3	Data Processing				
4	Central Tendency Measures				
5	Distribution Measures				
6	Indices – Types of Indices				
7	Types and Practical Implications of Indices				
8	Mid-term Exam				
9	Probability Theory				
10	Independent and Dependent Events				
11	Conditional Probability				
12	Expected Value and its Variance				
13	Binominal and Poisson Distribution				
14	Normal Distribution – Standard Normal Distribution				
15	General Overview				

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	2	2	1	3	2	3	1	3	1	3				-	•
C2	2	2	1	3	2	3	1	3	1	3					
C3	2	2	1	3	2	3	1	3	1	3					
C4	2	2	1	3	2	3	1	3	1	3					
C5	2	2	1	3	2	3	1	3	1	3					
C6	2	2	1	3	2	3	1	3	1	3					
C7	2	2	1	3	2	3	1	3	1	3					
C8	1	1	1	1	1										
C9	2	2	2	2	2										
C10	1	1	1	1	1										
C11	2	2	2	2	2										
C12	1	1	1	1	1										
C13	2	2	2	2	2										
C14	1	1	1	1	1										

REGULATORY AND SUPERVISORY ORGANIZATIONS IN FINANCIAL ISSUES Course General Information

Language of Instruction	-
Level of Course Unit	-
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	To be able to outline the regulatory role of the state in the economy.
C2	To be able to relate the concepts of regulation and competition with each other.
C3	To gain professional knowledge and skills for public and private institutions.
C4	To be able to comprehend local, regional and national developments and to relate them to global developments.
C5	To gain the ability to perceive current problems in the field of Public Administration, make comments and propose solutions.

Recommended or Required Reading

Resources	P
Notes	
Preparation and Documentation	k

Weekly Detailed Course Contents

Week	Торіс
1	The Regulatory Role of the State in the Economy
2	Legislation on regulatory and supervisory institutions in Turkey
3	Regulator and supervision of supervisory institutions in Turkey
4	Budgets of regulatory and supervisory institutions in Turkey
5	Banking Regulation and Supervisory Authority
6	Capital Markets Board
7	Public Procurement Institution
8	MIDTERM
9	Competition Authority
10	Independence of regulatory and supervisory agencies
11	Public Oversight, Accounting and Audit Standards Authority
12	Insurance and Private Pension Regulation and Supervisory Authority
13	Energy Market Regulatory Authority
14	Radio and Television Supreme Council
15	FINAL

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

P12

P13

P14

P15

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11
C1	5	5	5	5	5	5	5	5	5	5	
C2	5	5	5	5	5	5	5	5	5	5	
C3	5	5	5	5	5	5	5	5	5	5	
C4	5	5	5	5	5	5	5	5	5	5	
C5	5	5	5	5	5	5	5	5	5	5	
C6	5	4	4	4	4						
C7	4	4	4	4	4]					
C8	4	4	4	4	4]					
C9	4	4	4	4	4]					
C10	5	5	5	4	5]					

DERIVATIVE TRANSACTIONS Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	-

$Course \ Learning \ Outcomes: \ Upon \ the \ successful \ completion \ of \ this \ course, \ students \ will \ be \ able \ to:$

#	Learning Outcomes
C1	Students will learn general information about derivative instruments.
C2	Have knowledge about option pricing strategies.
C3	Turkey and will have information about methods related to the functioning of derivatives markets in the world
C4	Have knowledge about international derivatives markets.
C5	Gain information on the application of derivative products

Recommended or Required Reading

Resources	Sudi APAK, Metin UYAR, Türev Ürünler ve Finansal Teknikler, Beta Yayınları, 2011M. Barış Akçay, Mehmet Kasap, Taner Doğuç,
	Güneş Kasap, Türev Piyasalar ve Yapılandırılmış Ürünler, Scala Yayıncılık, 2017Nurgül Chambers, Türev Piyasalar, Beta Yayınları,
	2012
Notes	Sudi APAK, Metin UYAR, Türev Ürünler ve Finansal Teknikler, Beta Yayınları, 2011M. Barış Akçay, Mehmet Kasap, Taner Doğuç,
	Güneş Kasap,Türev Piyasalar ve Yapılandırılmış Ürünler, Scala Yayıncılık, 2017Nurgül Chambers, Türev Piyasalar, Beta Yayınları, ,
	2012
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс						
1	troduction - Derivative Products and Hedging						
2	inancial Management in Multinational Companies						
3	Derivatibe Products and Hedging - Fundemental Concepts						
4	Introduction to Forward/Futures Contracts						
5	Cost of Carry in Forward / Futures Contracts						
6	Margins and Margin Call in Forward/Futures Contracts						
7	Applications on Forward/Futures Contracts						
8	Introduction to Options						
9	Option Pricing Models						
10	Black Scholes Option Pricing Model						
11	Options Strategies						
12	Introduction to Swap Contracts						
13	Pricing of Swaps						
14	Applications on Swaps						

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 4
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 64

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	5	4	4	5	3	5	4	4			-		
C2	5	4	4	5	5	4	4	4	5	5					
C3	4	5	5	4	4	5	5	4	4	5					
C4	5	5	4	4	5	4	3	4	5	5					
C5	4	5	4	4	5	5	4	3	4	5					
C6	1	1	1	1	1						-				
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

FOREIGN TRADE TRANSACTIONS ACCOUNTING Course General Information

Language of Instruction	-
Level of Course Unit	-
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Can define basic foreign trade concepts
C2	Can define payment methods and documents used in foreign trade
C3	Can explain import operations and accounting.
C4	Can explain export transactions and accounting.
C5	Have detailed information about the accounting of foreign trade transactions.

Recommended or Required Reading

Resources	Arif Ayluçtarhan - Sezai Kaya / Vergi ve Gümrük Mevzuatı Dahil Dış Ticaret Muhasebesi
Notes	Arif Ayluçtarhan - Sezai Kaya / Vergi ve Gümrük Mevzuatı Dahil Dış Ticaret Muhasebesi
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Introduction to Foreign Trade Transactions
2	Free Circulation Regime Accounting Records
3	Free Circulation Regime Accounting Records
4	Inward Processing Regime Accounting Records
5	Temporary Import Regime Accounting Records
6	Warehouse and Outward Processing Regime Accounting Records
7	Export Regime Accounting Records
8	Transit and Processing Under Customs Control Regime Accounting Records
9	Accounting records related to VAT and SCT
10	International Delivery Methods and Accounting Records
11	Transit Trade and Free Zones Accounting Records
12	Accounting Records of Additional Accruals and Penalties Made by the Customs Administration
13	Accounting Records of Goods That Have Been Liquidated and Lost in Customs
14	Service Import and Service Export Accounting Records

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	1	% 60
Final examination	0	% 0
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	4	5	5	4	5	5	5	4					
C2	4	5	5	4	4	5	4	4	4	5					
C3	3	4	5	4	5	5	4	5	4	5					
C4	5	5	4	5	4	5	4	5	4	3					
C5	4	5	4	5	4	5	5	4	4	5					
C6	1	1	1	1	1					-	-				
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

BUSINESS ENGLISH-II Course General Information

Language of Instruction	-
Level of Course Unit	-
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Understands information in advertisements for jobs and services.
C2	Distiguishes between fact and opinion in relation to common topics.
C3	Recognizes writers point of view in a text.
C4	Extracts key details from conversations between colleagues about familiar topics.
C5	Identifies the main points in a work-related meeting on a familiar topic.
C6	Understands a range of questions in a job interview.
C7	Uses simple, fixed expressions to accept offers in a simple business transaction.
C8	Returns to a phone call, explaining who is calling and the reason for the call.
C9	Talks about work-related plans and intentions
C10	Replies to a work-related e-mail.
C11	Writes a resume with basic information about educational and work history.

Recommended or Required Reading

Resources	Oxford English for Careers - Finance 1 - Students Book. Richard Clark, David, Baker. Oxford University Press.
Notes	
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Introduction to the course
2	Unit 7: Banking-Banks and their products
3	Unit 7: Banking-Verb patterns
4	Unit 8: Stock markets- Reading the financial press
5	Unit 8: Stock markets- Describing consequences
6	Unit 9: Company internal finance-Income statement, profit-loss account
7	Unit 9: Company internal finance-First and Second Conditionals
8	Midterm
9	Unit 10: Company reporting- Forecasting adjectives, a balance sheet
10	Unit 10: Company reporting-Forecasting
11	Unit 11: Accountancy and auditing-Documents and billing records
12	Unit 11: Accountancy and auditing-Time clauses: describing stages of a process with when
13	Unit 12: Insurance and risk-Personal insurance
14	Unit 12: Insurance and risk-should have done, 3rd conditional
15	Revision

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	3	3	3	3	3	3	3	3	3	3					-
C2	3	3	3	3	3	3	3	3	3	3					
C3	3	3	3	3	3	3	3	3	3	3					
C4	3	3	3	3	3	3	3	3	3	3					
C5	3	3	3	3	3	3	3	3	3	3					
C6	3	3	3	3	3	3	3	3	3	3					
C7	3	3	3	3	3	3	3	3	3	3					
C8	3	3	3	3	3	3	3	3	3	3					
C9	3	3	3	3	3	3	3	3	3	3					
C10	3	3	3	3	3	3	3	3	3	3					
C11	3	3	3	3	3	3	3	3	3	3					
C12	3	3	3	3	3										
C13	3	3	3	3	3										
C14	3	3	3	3	3										

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C15	3	3	3	3	3				-		_	-		-	
C16	3	3	3	3	3]									
C17	3	3	3	3	3]									
C18	3	3	3	3	3]									
C19	3	3	3	3	3]									
C20	3	3	3	3	3]									
C21	3	3	3	3	3]									
C22	3	3	3	3	3	1									

FINANCIAL INSTRUMENTS Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Stock transactions
C2	Bond transactions
C3	Futures markets
C4	Investing in stocks
C5	Investing in the ISE markets

Recommended or Required Reading

Resources	-
Notes	
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Finance, Fund, Financial Management Concepts
2	Financial Investment Tools
3	Definition of Stocks, its Elements
4	Institutions that will issue stocks
5	The price, value and types of stocks
6	Bond definition, bond issue limit
7	Types of bonds
8	MIDTERM
9	Bond derivatives and values
10	Repo features and types
11	ISE and its General Principles
12	Stock Markets
13	Bonds and Bills Markets
14	Derivative Markets

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	5	5	5	5	5	5	5	5			-	-	-
C2	5	5	5	5	5	5	5	5	5	5]				
C3	5	5	5	5	5	5	5	5	5	5					
C4	5	5	5	5	5	5	5	5	5	5]				
C5	5	5	5	5	5	5	5	5	5	5]				
C6	5	5	5	5	5										
C7	5	5	5	5	5]									
C8	5	4	5	4	5]									
C9	4	5	5	5	5]									
C10	4	4	5	5	5]									

COMPANY ACCOUNTING Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Online
Learning Outcomes	Compulsory
Objectives of the Course	The purpose is to teach the establisment procedures of a company, capital increase and decrease operations, profit and loss
	distribution, liquidation and amalgamation processes
Course Content	Course Content Definition and Kinds of Enterprise / Sole Proprietorships, Their Characteristics and Accounting Records / Equity
	Companies: Founding an equity company, recording changes in equity structure, and profit – loss allocations / Cooperatives:
	Foundation and Accounting Entries

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	To be able to make establishment process
C2	To be able to calculate profit and loss distribution amounts.
C3	To be able to record capital increase and decrease transactions.
C4	Definition and kinds of enterprise-Classification of the commercial corporations
C5	Liquidation and Accounting of Liquidation Transactions

Recommended or Required Reading

Resources	Şirketler Muhasebesi - Prof.Dr.Yurdakul Çaldağ
Notes	-
Preparation and Documentation	k

Weekly Detailed Course Contents

Week	Topic
1	Definition and kinds of enterprise-Classification of the commercial corporations
2	Comparison of the sole propriatorship and capital stock company
3	Establishment of the open company
4	Capital increase and decrease operations of the open company
5	Distribution of Profit and Loss
6	Limited partnership companies
7	Joint-stock companies
8	Midterm 1
9	Capital changes in joint-stock companies
10	Distribution of profit and loss in in joint-stock companies
11	Limited liability companies
12	Limited liability companies
13	Liquidation of companies
14	Amalgamation of companies
15	Final

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	3	3	3	3	3	3	3	3	3	3		-	-		
C2	3	3	3	3	3	3	3	3	3	3					
C3	2	2	2	2	2	2	2	2	2	2					
C4	4	4	4	4	4	4	4	4	4	4					
C5	4	4	4	4	4	4	4	4	4	4					
C6	1	1	1	1	1										
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

COMMERCIAL DOCUMENTS Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Online
Learning Outcomes	Compulsory
Objectives of the Course	Establish cause and effect relationships between information in the financial statements, acquisition of skills to apply basic analysis
-	techniques
Course Content	The course involves the importance of the balance sheet regarding to analysis, the importance of income statement regarding to
	analysis, Comparative Financial Statement Analysis, Vertical analysis technique, Trend analysis technique, Ratio analysis
	technique, fund flow analysis, cash flow statement analysis.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	To be able to prepare reports which will help to information users whilethey need to have decisions.
C2	To examine and evaluate the analysis methods and results
C3	To be able to learn the importance of analyzations of the basic financial statements, the balance sheet and income statement analysis.
C4	To learn the factors that affect the success of the analysis
C5	To be able to get significant results and interpreting the accounts through financial analysis

Recommended or Required Reading

Resources	Mali Tablolar Analizi, Öztin Akgüç, Avcıol Basım Yayım, 14. Baskı, 2011.Finacial Statement Analysis Lecture Notes
Notes	-
Preparation and Documentation	k la

Weekly Detailed Course Contents

Week	Topic
1	The concept of financial analysis and the factors affecting the success of analysis
2	The importance of balance sheet regarding to analysis
3	he importance of the income statement regarding to analysis
4	The importance of additional financial statements regarding to analysis
5	Comperative financial statements analysis technique
6	Verticalanalysis tecnique
7	Trend analysis
8	Mid term exam
9	Ratio analysis
10	Fund folw statement analysis
11	Cash flow statement analysis
12	Evaluation of analysis results.
13	The evaluation of analysis results and analysis report
14	Report of analysis

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

P13

P14

P15

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12
C1	4	4	4	4	4	4	4	4	4	4		
C2	4	4	4	4	4	4	4	4	4	4		
C3	1	5	5	5	5	5	5	5	5	5		
C4	5	5	5	5	5	5	5	5	5	5		
C5	5	5	5	5	5	5	5	5	5	5		
C6	1	1	1	1	1					-		
C7	1	1	1	1	1]						
C8	1	1	1	1	1]						
C9	1	1	1	1	1]						
C10	1	1	1	1	1							

COMMERCIAL DOCUMENTS Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Legal and commercial documents are recognized.
C2	The operation of the documents is monitored
C3	Learn how to issue a declaration
C4	The form of the documents in practice is known.
C5	The legal regulations of the documents are learned.

Recommended or Required Reading

Resources	Türk Ticaret Kanunu , Genel muhasebe, Dönem sonu muhasebe
Notes	
Preparation and Documentation	-

Weekly Detailed Course Contents

Week	Торіс
1	Legal Books to be Keeped in Class II Businesses
2	Legal Books to be Keeped in Class I Businesses
3	Preparation of Sample Balance Sheet and Income Statements
4	Definition of All Commercial Documents
5	Definition of All Commercial Documents
6	Practical Demonstration of Commercial Documents
7	Period-End Transactions and Arrangement of Trial Balances
8	Mid-Term Exams
9	Arranging the Final Trial
10	Arranging the Balance Sheet
11	Arrangement of Income Statement
12	Practical Examples I
13	Practical Examples I
14	Practical Examples I
15	Final

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	2	2	2	2	2	2	2	2	2	2		-			
C2	3	3	3	3	3	3	3	3	3	3]				
C3	4	4	4	4	4	4	4	4	4	4]				
C4	2	2	2	2	2	2	2	2	2	2]				
C5	3	3	3	3	3	3	3	3	3	3]				
C6	1	1	1	1	1						_				
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

COMMERCIAL LAW Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Tacir sıfatının kazanılması ve sonuçlarını belirleyebilecek, hukuki uyuşmazlıklara olan etkisini Türk Ticaret Kanunu kapsamında çözümleyebilecektir.
C2	Ticaret sicili kavramına ilişkin işleyişi, kanuni düzenlemelerini ve hukuki sonuçları belirleyebilecektir.
C3	Ticari defterlerin kategorik incelemesini yapabilecek, ticari defter tutmanın sonuçlarını listeleyebilecek ve kanuni düzenlemeleri hukuksal problemlere
	uygulayabilecektir.
C4	Ticaret hukuku öğretisi ve uygulamasındaki temel esasları öğrenecektir.
C5	Ticaret Hukukunda Yargi kararlarını inceleyebilecek becerileri kazanacaktır.

Recommended or Required Reading

Resources -	
Notes -	
Preparation and Documentation -	-

Weekly Detailed Course Contents

	Торіс
1	Ticari işletmeye ilişkin hukuki işlemler
2	Ticari Yargı
3	Ticari isimler ve ticaret sicili
4	Tacir yardımcıları
5	Haksız Rekabet
6	Marka
7	Cari hesap
8	Ara Sinav
9	Adi Ortaklık
10	Kollektif Ortaklik
11	Komandit Ortaklık
12	Anonim Ortaklik
13	Anonim Ortaklik
14	Limited Ortaklık

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

- E					1				-	1	1				1	
	#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
[C1	5	5	5	4	5	4	4	4	5	4					
	C2	5	5	5	4	5	4	4	4	5	4					
[C3	5	5	5	4	5	4	4	4	5	4]				
[C4	5	5	5	4	5	4	4	4	5	4]				
[C5	5	5	5	4	5	4	4	4	5	4]				
	C6	4	4	5	5	4						_				
	C7	4	4	5	5	4]									
[C8	4	5	5	4	4										
[C9	4	4	5	4	5]									
[C10	4	4	4	4	4]									

TAX LAW Course General Information

Language of Instruction	-
Level of Course Unit	-
Mode of Delivery	-
Learning Outcomes	Compulsory
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Having a certain knowledge in the field of
C2	Having the minimum equipment that will enable her to find solutions to tax-related questions and problems in the future by taking a scientific approach
C3	Mastering the theoretical principles of tax law
C4	Gaining the ability to analyze tax systems
C5	learning tax procedure law

Recommended or Required Reading

Resources	Vergi Hukuku (Genel Hükümler) Vergi Tekniği – Vergi Yargısı – Vergi Icra - Murat Batı
Notes	Vergi Hukuku (Genel Hükümler) Vergi Tekniği – Vergi Yargısı – Vergi Icra - Murat Batı
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Tax Concept
2	The meaning, scope and relationship of tax law with other branches of law
3	Sources of Tax Law
4	Enforcement of Tax Laws
5	Tax Duty
6	Periods and Force Majeure in Tax Law
7	Origin of Tax Claim and Taxation Process
8	Withdrawal of Tax Claims
9	Tax Administration and Tax Audit
10	Taxpayer Duties
	Valuation and Depreciation
12	Protection of Public Claims and Forced Collection
	Misdemeanors, Crimes and Punishments
14	Tax disputes and solutions

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% O
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	4	5	4	5	4	4	5	5					
C2	4	5	4	5	3	5	4	5	4	5]				
C3	5	4	5	4	5	4	5	4	4	4					
C4	4	5	4	5	5	4	5	4	4	4]				
C5	5	5	5	5	4	4	5	5	5	5]				
C6	1	1	1	1	1				-	-	-				
C7	1	1	1	1	1]									
C8	1	1	1	1	1]									
C9	1	1	1	1	1]									
C10	1	1	1	1	1]									

ACCOUNTING IN NON-PROFIT ORGANIZATIONS Course General Information

Language of Instruction	-
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Recognizes non-profit organizations.
C2	Understands the accounting process of non-profit organizations
C3	Applies the Generally Accepted Accounting Principles.
C4	Records, classifies, summarizes and reports accounting transactions.
C5	Reports in non-profit organizations.

Recommended or Required Reading

Resources	Orhan SEVİLENGÜL, Genel Muhasebe, Gazi Kitabevi, 16. Baskı, 2011.
Notes	Lecture notes
Preparation and Documentation	

Weekly Detailed Course Contents

Торіс
Definition and characteristics of non-profit organizations
Documents and ledgers used in non-profit organizations
Chart of accounts used in non-profit organizations
Basic Financial Statements
Preliminary information about accounting
Accounting for cash, bank and receivable transactions
Accounting for Fixed Asset Transactions
Mid-Term Exam
Accounting of Income Accounts
Accounting for expense accounts
Period-end transactions
Period-end transactions
Application example
Application example
Final exam

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

	<u>.</u>	-				<u>.</u>						-			
#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	2	2	2	2	2	2	2	2	2	2					-
C2	3	3	3	3	3	3	3	3	3	3]				
C3	3	3	3	3	3	3	3	3	3	3]				
C4	3	3	3	3	3	3	3	3	3	3]				
C5	4	4	4	4	4	4	4	4	4	4]				
C6	2	1	1	1	1						-				
C7	2	1	1	1	1]									
C8	1	1	1	1	1]									
C9	1	1	1	1	1]									
C10	1	1	1	1	1										

SOCIAL SECURITY SYSTEMS Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	The student will have information about social security systems.
C2	Students will have information about individual pension systems.
C3	The student will have information about the world-wide applications of individual pension systems.
C4	The student will have information about the state contribution and tax advantage in individual pension systems.
C5	The student will have information about the student pension market.

Recommended or Required Reading

Resources	Bireysel Emeklilik / Prof.Dr. Yusuf Alper TÜRK DÜNYASI ARAŞTIRMALARI VAKFI
Notes	Bireysel Emeklilik / Prof.Dr. Yusuf Alper TÜRK DÜNYASI ARAŞTIRMALARI VAKFI
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Insurance basics
2	Social Security System
3	Social Security System Practises
4	Introduction to the Individual Pension System
5	Individual Pension System
6	Worldwide Individual Pension System
7	Individual Pension System in Turkey
8	Basic Concepts in Private Pension System
9	pension contracts
10	state contribution and tax advantage
11	state contribution and tax advantage
12	retirement mutual funds
13	retirement mutual funds
14	pension market and its elements

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	4	5	3	5	4	3	5	4					
C2	3	5	4	5	5	4	5	3	5	4	1				
C3	5	4	3	5	4	5	3	5	4	5					
C4	5	4	4	4	4	5	4	4	5	3]				
C5	5	5	4	4	5	4	5	3	4	5]				
C6	2	2	2	2	1				-	-	-				
C7	2	1	1	1	1										
C8	1	1	1	1	1										
C9	2	2	2	2	2										
C10	1	1	1	1	1										

FUNDAMENTAL ANALYSIS Course General Information

Language of Instruction	-
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	ł.
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will be able to get basic information about fundamental analysis
C2	Students will be able to make macroeconomic, sector and firm analysis
C3	Students will be able to analyze financial statements
C4	Students will be able to value the stocks based on valuation models
C5	Student will be able to choose assets through basic analysis

Recommended or Required Reading

Resources	SPL Working Papers - www.spl.com.trSermaye Piyasaları, Analizler, Kuramlar ve Portföy Yönetimi, Alfa Yayınları, 2. Baskı, 2005,
	İstanbul
Notes	Notes
Preparation and Documentation	-

Weekly Detailed Course Contents

	Торіс
	General Framework
2	Basic Logic of Fundamental Analysis
3	Macro Analysis
4	Industry Analysis
5	Firm Analysis Evaluation 1
6	Firm Analysis Evaluation 2
7	Case Study
8	Midterm
9	SWOT Analysis
10	Ratio Analysis 1
11	Ratio Analysis 2
12	Ratio Analysis 3
13	Ratio Analysis 4
14	Review of Article

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	4	4	4	4	4	4	4	4	4	4		-	-	-	-
C2	1	4	4	4	4	4	4	4	4	4]				
C3	4	4	4	4	4	4	4	4	4	4]				
C4	4	4	4	4	4	4	4	4	4	4]				
C5	4	4	4	5	4	4	4	4	4	4]				
C6	1	1	1	1	1						-				
C7	1	1	1	1	1]									
C8	1	1	1	1	1]									
C9	1	1	1	1	1]									
C10	1	1	1	1	1]									

EXECUTION AND BANKRUPTCY LAW Course General Information

Language of Instruction	-
Level of Course Unit	F
Mode of Delivery	-
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

Learning Outcomes
The student will have comprehensive knowledge about enforcement law.
The student will have comprehensive knowledge of bankruptcy law.
The student will have comprehensive knowledge about bankruptcy cases.
The student will have comprehensive information about enforcement cases.
The student will be able to compare enforcement and bankruptcy law with other branches of law.

Recommended or Required Reading

Resources	lcra ve İflas Hukuku Konu Anlatımı Altın Seri - Mehmet KodakoğluSavaş Yayınları
Notes	lcra ve İflas Hukuku Konu Anlatımı Altın Seri - Mehmet KodakoğluSavaş Yayınları
Preparation and Documentation	

Weekly Detailed Course Contents

Week	
	General Concepts of Enforcement Law and Complaint
2	Enforcement Fees and Expenses, Periods in Prosecution Law, Party and Follow-up Friendship in Prosecution Law
3	Proceedings in Enforcement Law and Lawsuits Regarding Prosecution Law
4	Foreclosure, Participation in Seizure, Conversion of Seized Goods into Money and Sharing
5	Termination of the Tender
6	Enforcement Offenses
7	Lien
8	Introduction to Bankruptcy Law
9	Bankruptcy with Proceedings and Bankruptcy Without Proceedings
10	Legal Consequences of Filing Bankruptcy
11	Formation of Bankruptcy Desk and Ordinary Liquidation Procedure
12	Closure of Bankruptcy, Removal of Bankruptcy, Simple Liquidation Procedure and Bankruptcy Crimes
13	concordat
14	Restructuring of Capital Companies and Cooperatives by Compromise and Cancellation of Savings

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	1	% 60
Final examination	0	% 0
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	4	5	4	5	3	5	4	5		-	-	-	-
C2	5	4	3	5	4	3	5	4	4	5]				
C3	3	5	4	5	4	5	4	3	5	4					
C4	1	5	4	5	4	5	4	5	5	4]				
C5	4	5	5	5	4	5	4	3	5	4]				
C6	1	1	1	1	1		-	-	-	-	-				
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

PROFESSIONAL LAW OF ACCOUNTING Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Online
Learning Outcomes	Compulsory
Objectives of the Course	This course aims at teaching the competencies related to professional ethics.
Course Content	Ethical and moral concepts, Ethical systems, Factors that play a role in the formation of ethics, Professional ethics, The results of
	corruption and unethical professional behavior, Social responsibility.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Being able to examine concepts of ethics and morals
C2	Being able to research on ethical systems
C3	Being able to examine factors that affect the creation of morals
C4	Being able to examine professional ethics
C5	Being able to examine the social responsibility concept.

Recommended or Required Reading

Resources	Meslek Etiği / Nuran ÖZTÜRKBAŞPINAR/ Nobel Akademi
Notes	
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
VVCCK	
1	Examine the ethical and moral concepts of
2	Examine the ethical and moral concepts of
3	Examine ethical systems
4	Examine ethical systems
5	Investigate the factors that play a role in the formation of Morality 6Investigate the factors that play a role in the formation of Morality
6	Investigate the factors that play a role in the formation of Morality 6Investigate the factors that play a role in the formation of Morality
7	Examine the ethics of profession
8	Examine the ethics of profession
9	Examine the ethics of profession
10	Analyzing the results of unethical behavior and corruption and professional lives of professional
11	Analyzing the results of unethical behavior and corruption and professional lives of professional
12	Examine the concept of social responsibility
13	Examine the concept of social responsibility
14	Examine the concept of social responsibility
15	Final

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	1	1	1	1	1	1	1	1			-	-	-
C2	2	2	2	2	2	2	2	2	2	2					
C3	1	1	1	1	1	1	1	1	1	1					
C4	1	1	1	1	1	1	1	1	1	1					
C5	1	1	1	1	1	1	1	1	1	1					
C6	1	1	1	1	1		-		_	-					
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

FINANCIAL RISK MANAGEMENT Course General Information

Language of Instruction	-
Level of Course Unit	F
Mode of Delivery	-
Learning Outcomes	Compulsory
Objectives of the Course	F Contraction of the second se
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Understanding risk and its importance
C2	To be able to have knowledge about financial risks
C3	To be able to have knowledge about hedging risks
C4	Have knowledge acout legislative framework of risks
C5	Managing assets and liabilities with the perspective of risk

Recommended or Required Reading

Resources	
Notes	
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
	Reasons of banking crises
	Business risks
	FX risk
	Therest rate risk
5	Hedging
6	Derivatives for hedging
	Derivatives for hedging
	Mid Term
9	VaR
10	Credit risk
11	Liquidity risk
12	Operational risk
	BASEL
14	Stres test
15	Risk and management in financial markets

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	4	3	5	5	5	5	5	3	3	4	3	3	4
C2	5	5	4	3	5	5	5	5	5	3	3	4	3	3	4
C3	5	5	4	3	5	5	5	5	5	3	3	4	3	3	4
C4	5	5	4	3	5	5	5	5	5	3	3	4	3	3	4
C5	5	5	4	3	5	5	5	5	5	3	3	4	3	3	4

COMPUTERIZED ACCOUNTING Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

Learning Outcomes
To be able to Install accounting programs in a company.
To be able to Organise accounting receipts,
To be able to Prepare the declaration forms of a company,
To be able to usestock,invoice and current modules at pre-accounting phase;
To able to practice application of monograph accounting at business firm

Recommended or Required Reading

Resources	ZİRVE MUHASEBE PAKET PROGRAM TANITIM KİTABI
Notes	-
Preparation and Documentation	Written and electronic resources

Weekly Detailed Course Contents

Week	Topic
1	To install a software
2	Inventory tracking, current tracking
3	Invoice tracking, cheque and bill tracking
	Bill of carriage tracking, cheque and bill tracking
5	Employee tracking
6	To back up
7	Accounting on balance sheet basis at main accounts level
8	Mid Term Exam
9	Bookkeeping on minör accounts level
10	Annual accounts turnover and other transactions
11	Annual accounts turnover and other transactions
12	Cash account tracking
13	Organizing payrolls
14	Bank account tracking
15	Organizing reports

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	0	0	0	0	0	0	0	0	0	0		-	-	-	-
C2	0	0	0	0	0	0	0	0	0	0]				
C3	0	0	0	0	0	0	0	0	0	0]				
C4	0	0	0	0	0	0	0	0	0	0]				
C5	0	0	0	0	0	0	0	0	0	0]				
C6	0	0	0	0	0						_				
C7	0	0	0	0	0]									
C8	0	0	0	0	0]									
C9	0	0	0	0	0]									
C10	0	0	0	0	0]									

FINANCIAL MARKETS AND INSTITUTIONS Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	+
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	An ability to understand the functions and tools of financial institutions and markets
C2	Ability to evaluate current market issues within the scope of financial literacy
C3	Learns the causes of financial crises
C4	Learns the interaction and coordination between financial and real markets
C5	Learns the basic economic approaches and theories about the functioning of financial markets.

Recommended or Required Reading

Resources	-
Notes	-
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Topic
1	Access to financial markets, liquidity, interest, legislation and institutions
2	Concept and measurement of financial risk, legislation and practices, open account, advance, loan, bond, factoring, repo
3	Bond types, legislation and practice, annuity, value date, conversion price
4	Stock legislation and practices, the functioning of the stock market, technical and fundamental analysis, theoretical approaches
5	Derivative financial markets, hedging, arbitrage, futures markets, swap, option, swap, libor
6	CMB and BRSA duties and authorities
7	BIST duties and powers, market enforcement tools
8	MIDTERM
9	Institutional and operational structures of mutual funds, A, B type funds, balanced funds, general purpose funds
10	CBRT legislation and its importance in the market, monetary policy tools and effectiveness
11	Commercial banks legislation and financial instruments of these banks, deposit, loan types
12	Institutional and operational structures of investment banks and private financial institutions
13	The establishment and operating structures of SGK and private pension funds
14	FINAL

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

		D 0	D 0	D 4	DE	DO	D7	D 0	D 0	D40	D44	D40	D40	D44	DIE
#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	5	5	5	5	5	5	5	5					
C2	5	5	5	5	5	5	5	5	5	5]				
C3	5	5	5	5	5	5	5	5	5	5]				
C4	5	5	5	5	5	5	5	5	5	5]				
C5	5	5	5	5	5	5	5	5	5	5]				
C6	5	5	5	5	5						-				
C7	5	5	5	5	5]									
C8	5	5	5	5	5	1									
C9	5	5	5	5	5]									
C10	5	5	5	5	5]									

TURKISH TAX SYSTEM Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

Learning Outcomes
Income tax: will be able to express the concept of income, liability and commercial gains.
Will be able to define commercial and agricultural earnings.
Will be able to explain wages, self-employment earnings, real estate, securities capital gains, other earnings and revenues.
Will be able to express the Assessment of Income Tax and Corporate Tax.
Will be able to explain the taxes on expenditures and other expenditure taxes.

Recommended or Required Reading

Resources	
Notes	
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Income Tax: Subject, Concept of Income, Liability, Commercial Gains
2	Commercial Earnings
3	Wages, Self Employed Earnings
4	Real Estate Securities Capital Revenues, Other Earnings and Revenues
5	Assessment of Income Tax
6	Corporation Tax
7	Taxes on Expenditures: Value Added Tax
8	MIDTERM
9	Taxes on Expenditures: Value Added Tax
10	Taxes on Expenditures: Value Added Tax
11	Other Expenditure Taxes
12	Other Expenditure Taxes
13	Taxes on Wealth
14	Taxes on Wealth

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	5	5	5	5	5	5	5	5		-	-		-
C2	5	5	5	5	5	5	5	5	5	5					
C3	5	5	5	5	5	5	5	5	5	5					
C4	5	5	5	5	5	5	5	5	5	5					
C5	5	5	5	5	5	5	5	5	5	5					
C6	3	3	3	3	3										
C7	3	3	3	3	3										
C8	3	3	3	3	3]									
C9	3	3	3	3	3										
C10	3	3	3	3	3]									

RESEARCH TECHNIQUES Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Face to Face
Learning Outcomes	Elective
Objectives of the Course	The aim of the course is to have knowledge about creation of scientific method in researches and surveys.
Course Content	The course includes the issues such as: stages and methods of investigation, collection of resources, the techniques of citation.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

earning Outcomes
o be able to comprehend methods and tecniques of scientific investigation
o be able to comprehend the stages of investigation process
o be able to prepare the written text, convey the source, footnotes and etc.
o be able to learn the usage of qualitative research methods
o be able to learn the usage of quantitive research methods
0 0

Recommended or Required Reading

Resources	
Notes	Bilimsel Araştırma ve Yazma El Kitabı, Halil Seyidoğlu, Güzem Can yayınları, 2009, İstanbul
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	The stages in scientific method
2	The features of science
3	Formal scope of the research text
4	Problems of scientific method in researchs
5	Resource compilation
6	The stages of investigation
7	The preparing of Bibliography
8	Mid term exam
9	The usage of footnote references
10	The method of APA
11	Citation of the text
12	Tables and shapes
13	Graphics
14	Statistics
15	General Overview

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	2	1	1	3	2	1	1	1	2	5					-
C2	2	1	1	3	2	1	1	1	2	5]				
C3	2	1	1	3	2	1	1	1	2	5]				
C4	2	1	1	3	2	1	1	1	2	5]				
C5	1	1	1	3	2	1	1	1	2	5]				
C6	1	1	1	1	1						_				
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

ENTREPRENEURSHIP AND LEADERSHIP Course General Information

Language of Instruction	-
Level of Course Unit	-
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Acquired knowledge and skills necessary to use different approaches and methods in entrepreneurship.
C2	Information on innovation and creativity techniques and skills are acquired.
C3	Information and skills are acquired about the leadership behavior and methods
C4	Local-national Entrepreneurship related to aspects of and sectoral differentiation in size knowledge and skills are acquired.
C5	International Entrepreneurship related to aspects of and sectoral differentiation in size knowledge and skills are acquired.

Recommended or Required Reading

Resources	R. Hisrich, Michael Peters ve Dean Shepherd, Entrepreneurship, McGraw Hill, Fourth Edition, 2006.G. Yukl, Leadership in				
	Organizations, Prentice Hall, 2006				
Notes	-R. Hisrich, Michael Peters ve Dean Shepherd, Entrepreneurship, McGraw Hill, Fourth Edition, 2006.G. Yukl, Leadership in				
	Organizations, Prentice Hall, 2006				
Preparation and Documentation	-				

Weekly Detailed Course Contents

Week	Торіс
1	Concepts of Entrepreneur and Entrepreneurship Entrepreneurship in a changing environment
2	Entrepreneurship and small business premises Factors affecting entrepreneurship Entrepreneurship positive and negative dimensions
3	Disposing a new job or take over a business
4	Franchising and other alternatives
5	Innovation and entrepreneurship, creativity and growth relationship
6	Leadership behavior and processes Leadership Theories
7	Leadership qualities Leadership processes and functions
8	Mid-Term Exam
9	Motivation and leadership, team building, communication and negotiation relationship
10	Business Models and Fundamentals of Design Annual
11	Business Models and Fundamentals of Design Annual
12	Preparation of the Business Plan: strategic Plan Business plan
13	Marketing-Finance-Human Resources Plan
14	The main institutions supporting KOBI and business start-up process in Turkey; risk capital and venture capital General evaluation
15	Final Exam

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

P13 P14 P15

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	Г
C1	2	2	2	2	2	2	3	2	3	2			_
C2	2	1	3	2	3	2	2	2	2	3]		
C3	2	2	2	3	2	2	2	2	3	2]		
C4	2	1	3	3	3	2	2	2	2	3]		
C5	2	2	2	3	2	2	2	2	3	2]		
C6	1	1	1	1	1								
C7	1	1	1	1	1								
C8	1	1	1	1	1]							
C9	1	1	1	1	1								
C10	1	1	1	1	1								

AGRICULTURAL ACCOUNTING Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	To provide students with knowledge and skills about accounting.
C2	To provide students with knowledge and skills about the characteristics of agricultural accounting.
C3	To improve the level of knowledge on taxation of agriculture
C4	To gain knowledge and skills about bookkeeping and accounts
C5	General features of agricultural accounting, bookkeeping and transferring taxation information in agriculture

Recommended or Required Reading

Resources	Aras, A. " Ziraatte Envanter, Kıymet Takdiri ve Amortisman Metodları" Ankara.Aras, A., "Tarım Muhasebesi", Ege Üniversitesi Ziraat
	Fakültesi Yayınları No: 486, İzmir.
Notes	Aras, A. " Ziraatte Envanter, Kıymet Takdiri ve Amortisman Metodları" Ankara.Aras, A., "Tarım Muhasebesi", Ege Üniversitesi Ziraat
	Fakültesi Yayınları No: 486, İzmir.
Preparation and Documentation	-

Weekly Detailed Course Contents

Week	Topic
1	Concept and Importance of Agricultural Accounting
2	History of Accounting
3	Agricultural Business Accounting, Definition, Importance, Benefits, Differences from General Accounting,
4	Inventory Concept, Purpose and Benefits,
5	Inventory History,
6	Capital Concept and Classification,
7	Balance Sheet, Balance Sheet Movements and Applications
8	Accounts, Books, Valuation Concept
9	Valuation Principles and Measures in Terms of Our Tax Laws
10	Depreciation Concept
11	Depreciation Calculation Methods
12	Depreciation Applications in Terms of Our Tax Laws
13	Physical Records and Types,
14	Income Statement Calculations.

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	5	4	5	3	5	4	5	5			-	-	
C2	4	5	4	5	3	5	4	3	5	4					
C3	5	4	5	5	4	4	4	3	5	4					
C4	5	4	5	4	5	4	4	5	5	4					
C5	5	4	4	5	4	5	4	5	4	5					
C6	1	1	1	1	1			_	_	-					
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

TAX ACCOUNTING Course General Information

Language of Instruction	-
Level of Course Unit	k
Mode of Delivery	-
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	F

$Course \ Learning \ Outcomes: \ Upon \ the \ successful \ completion \ of \ this \ course, \ students \ will \ be \ able \ to:$

#	Learning Outcomes
C1	The student will have comprehensive knowledge about the concept of tax.
C2	The student will have comprehensive knowledge about tax accounting.
C3	The student will know the taxation process.
C4	The student will have information about the concise declaration.
C5	The student will have information about the tax procedure law.

Recommended or Required Reading

Resources	Vergi Muhasebesi ve Uygulamaları / Selim Tuna TÜRKMEN KİTABEVİ
Notes	Vergi Muhasebesi ve Uygulamaları / Selim Tuna TÜRKMEN KİTABEVİ
Preparation and Documentation	

Weekly Detailed Course Contents

Week	
1	Definition, scope and place of tax accounting.
2	Practices related to tax procedure law.
3	Valuation, Revaluation
4	Renewal fund and accounting
5	Practices related to income tax law
6	Commercial earnings, multi-calendar construction and repair work, investment allowance, agricultural earnings, self-employment earnings, wages.
7	movable and real estate capital gains
8	Other earnings and revenues
9	Preparation of Annual Concise, Individual Declarations
10	Practices related to corporate tax: Exemptions and exceptions, base and ratios
11	Corporate tax and special declaration regulation
12	Practices related to stamp duty and value added tax
13	Funds and provisional tax applications.
14	income deduction

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	4	4	4	5	4	5	4	5					·
C2	5	5	4	5	4	5	3	5	4	3]				
C3	5	4	5	3	5	4	5	5	4	4]				
C4	4	5	3	5	4	5	3	5	4	5]				
C5	3	5	4	4	5	3	5	4	4	5]				
C6	1	1	1	1	1										
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

MODELING AND FINANCIAL PROJECTIONS Course General Information

Language of Instruction	-
Level of Course Unit	-
Mode of Delivery	-
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

Learning Outcomes
Defines the basic econometric tools to be used in finance applications.
Applies econometric methods to basic financial concepts.
Solves financial models with the help of econometrics.
Interprets econometric outputs of financial models.
Becomes competent in constructing, analyzing and interpreting financial and economic models.

Recommended or Required Reading

Resources	+
Notes	-
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Topic
1	Introduction to financial modeling
2	Properties of financial time series
3	Properties of financial time series
4	Efficient market hypothesis and present value concept
5	Asset pricing models and the concept of differential equations
6	Predictability of capital returns
7	Predictability of capital returns
8	MIDTERM
9	Univariate linear stochastic models in financial markets
10	Univariate linear stochastic models in financial markets
11	Multivariate modeling in financial markets
12	Financial markets and volatility
13	Alternative volatility forecasting methods
14	Alternative volatility forecasting methods
15	FINAL

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	5	5	5	5	5	5	5	5					
C2	5	4	4	4	4	4	5	5	5	5]				
C3	4	4	4	4	4	5	5	5	5	5]				
C4	4	5	4	5	5	4	4	4	5	5]				
C5	4	5	5	5	4	5	4	5	5	5]				
C6	3	3	3	3	3						-				
C7	3	3	3	3	3	1									
C8	3	3	3	3	3]									
C9	3	3	3	3	4]									
C10	3	3	3	3	3]									

MONEY AND CAPITAL MARKETS Course General Information

Language of Instruction	-
Level of Course Unit	-
Mode of Delivery	-
Learning Outcomes	Compulsory
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

Learning Outcomes
To have information about the structures and functioning of Money Market institutions
To have information about the structures and functioning of Capital Market institutions
To have knowledge about Capital Markets investment and financing instruments
Buying and selling stocks and other investment instruments from Borsa Istanbul process
The characteristics of mutual funds and their trading transactions, what kind of rights that you have

Recommended or Required Reading

Resources	F Contraction of the second se
Notes	
Preparation and Documentation	P

Weekly Detailed Course Contents

Week	Торіс					
1	Financial Market; Money market					
2	Money market institutions and their functioning					
3	Capital Markets and Institutions					
4	Investment and Financial Instruments					
5	Borsa İstanbul Markets					
6	Debt instruments market and transactions					
7	MIDTERM					
8	Futures and options market and precious metals and stones market					
9	Mutual Funds					
10	Deposit, Foreign Exchange, Gold, Repo, Government Domestic Borrowing bills					
11	Relationships Between Money Market and Capital Market					
12	Intermediary Institutions					
13	Capital Market					
14	FINAL					

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	5	5	5	5	5	5	5	5		-	-	-	
C2	5	5	5	5	5	5	5	5	5	5					
C3	5	5	5	5	5	5	5	5	5	5					
C4	5	5	5	5	5	5	5	5	5	5					
C5	5	5	5	5	5	5	5	5	5	5					
C6	5	5	5	5	5										
C7	5	5	5	5	5										
C8	5	5	5	5	5]									
C9	5	5	5	5	5										
C10	4	4	4	4	4]									

INTERNATIONAL FINANCIAL REPORTING STANDARDS-I Course General Information

Language of Instruction	-
Level of Course Unit	F Contraction of the second se
Mode of Delivery	-
Learning Outcomes	Compulsory
Objectives of the Course	F Contraction of the second se
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

Learning Outcomes
Explain conceptual framework for Turkish accounting system and International accounting system.
Explain the changes brought by International Accounting Standards about the preparation and presentation of financial reports.
Discuss the financial statements that are prepared in accordance with IFRS.
scuss the standards such as; IAS1, IAS7, IAS2, IAS8, IAS10, IAS16, IAS 38, IAS40, IAS36, IAS23, IAS18, IAS37 and IAS 17.
Discuss academic studies related to International Accounting Standards.

Recommended or Required Reading

Resources	Tekdüzen Muhasebe Sistemi Uygulaması, Nalan Akdoğan - Orhan Sevilengül, Gazi Kitabevi 2007Akdoğan N., Tenker N., Finansal
	Tablolar ve Mali Analiz Teknikleri, Gazi Kitabevi, 11. Baskı, 2007Uluslararası Finansal Raporlama Standartları, Türkiye Muhasebe
	Standartları Kurulu, 2011Akdoğan N. Ve diğerleri, Türkiye Muhasebe Standartları ile Uyumlu Sektörel Muhasebe, Gazi Kitabevi, 1.
	Baski, 2010
Notes	-
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Turkish Accounting Environment
2	Conceptual Framework I
3	Conceptual Framework II
	IAS 1 Presentation of Financial Statements I
5	IAS 1 Presentation of Financial Statements II
6	IAS 7 Statement of Cash Flows
7	IAS 2 Inventories
8	MIDTERM
9	IAS 8 & IAS 10
	IAS 16 Property Plant & Equipment - IAS 38 Intangible Assets
11	AS 36 Impairment of Assets & IAS 23 Borrowing Costs
12	IAS 18 Revenue
	AS 37 Contingent Liabilities & Assets
14	CASE STUDIES
15	FİNAL EXAM

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	3	3	3	3	3	3	3	3	3	3		-	-		
C2	4	4	4	4	4	4	4	4	4	4					
C3	4	4	4	4	4	4	4	4	4	4					
C4	3	3	3	3	3	3	3	3	3	3					
C5	4	4	4	4	4	4	4	4	4	4					
C6	1	1	1	1	1										
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

COST ACCOUNTING Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will be able to calculate margin elements
C2	Students will be able to carry out outcome distributions
C3	Students will be able to calculate unit products
C4	Students will be able to keep records of balance sheets
C5	Students will be able to keep and interprete sales stocks balance sheets

Recommended or Required Reading

Resources	Prof. Dr. Mevlüt KARAKAYA, Maliyet Muhasebesi, Gazi Kitabevi, 2011
Notes	
Preparation and Documentation	k la

Weekly Detailed Course Contents

Week	Торіс
Week	
1	Calculating first product and material cost
2	Calculating labouring cost
3	Calculating general production costs
4	Calculating general production costs
5	Carrying out primary distribution
6	Carrying out secondary distribution
7	Carrying out secondary distribution
8	Mid-Term Exam
9	Calculating unit costs in order cost management
10	Calculating unit cost in process costing
11	Calculating standard costs in order cost management
12	Calculating standard costs in order cost management
13	Keeping records according to 7/A
14	Keeping records according to 7/B
15	General Overview

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	4	4	4	4	4	5	5	5	5	5		-	_		
C2	4	4	4	4	4	5	5	5	5	5	1				
C3	4	4	4	4	4	5	5	5	5	5	1				
C4	4	4	4	4	4	5	5	5	5	5]				
C5	4	4	4	4	4	5	5	5	5	5	1				
C6	1	1	1	1	1		-				-				
C7	1	1	1	1	1	1									
C8	1	1	1	1	1										
C9	1	1	1	1	1	1									
C10	1	1	1	1	1]									

ACCOUNTING OF LIQUIDATION AND BANKRUPTCY PROCESSES Course General Information

Language of Instruction	-
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	
Course Content	ł.

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will have detailed information about the liquidation procedures.
C2	Students will be informed about the accounting of liquidation transactions.
C3	Students will have detailed information about the execution procedures.
C4	Students will be informed about the accounting of execution transactions.
C5	The student will be able to reflect the bankruptcy and liquidation procedures into practice.

Recommended or Required Reading

Resources	Şirketler Muhasebesi / Doç. Dr. Ali Ildır / Eylül 2014 / 4. Baskı
Notes	Şirketler Muhasebesi / Doç. Dr. Ali Ildır / Eylül 2014 / 4. Baskı
Preparation and Documentation	-

Weekly Detailed Course Contents

Week	Торіс
1	liquidation in companies
2	ACCOUNTING RECORD OF LIQUIDATION TRANSACTIONS IN PERSONAL COMPANIES
3	Liquidation Practice in Private Companies
4	Liquidation Practice in Private Companies
5	End of Liquidation Accounting Records
6	End of Liquidation Accounting Records
7	LIQUIDATION IN CAPITAL COMPANIES
8	Accounting Records of Liquidation Transactions in Capital Companies
9	Accounting Records of Liquidation Transactions in Capital Companies
10	End of Liquidation Accounting Records
11	Bankruptcy Status in Companies
12	Loss Settlement Application
13	Loss Compensation Fund Application
14	Loss Compensation Fund Application

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	4	5	4	5	4	3	5	4	4	5	5	4	5
C2	4	5	5	5	4	5	4	5	3	3	3	5	4	5	4
C3	4	3	5	5	4	4	5	4	3	3	3	5	4	5	5
C4	4	4	4	4	5	5	5	5	4	4	3	5	4	5	4
C5	3	5	4	5	4	4	5	4	4	3	5	5	4	4	4

MANAGEMENT ACCOUNTING Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	
Course Content	k

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	The student will have information about costing methods.
C2	The student will be able to distinguish the concepts of cost, expense and expenditure.
C3	tudent will be able to analyze accounting factors in making management decisions. Student will be able to analyze accounting factors in making management
	decisions. Öğrenci, yönetim kararlarının alınmasında muhasebe faktörlerini analiz edebilecektir. The student will be able to analyze accounting factors in
	making management decisions.
C4	The student will be able to learn and analyze basic financial statements.
C5	The student will be able to compare two or more types of decisions in accounting terms.

Recommended or Required Reading

Resources	Yönetim Muhasebesi - İsmail Özsoy - Maliye Hesap Uzmanları Derneği
Notes	Yönetim Muhasebesi - İsmail Özsoy - Maliye Hesap Uzmanları Derneği
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Introduction to management accounting
2	cost and cost elements
3	costs by behavior
4	cost-volume-profit analysis
5	cost-volume-profit analysis
6	full, variable and normal costing methods
7	profit planning in business
8	standard costing and deviation analysis
	flexible budgets and general production costs analysis
10	cost analyzes applicable to management decisions
11	stock management and control
12	cash flow statement
13	financial statement analysis
14	strategic cost method

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

Contribution of Learning Outcomes to Programme Outcomes: Contribution: 1:Very Slight 2:Slight 3:Moderate 4:Significant 5:Very Significant

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	4	4	5	4	5	5	4	5				-	-
C2	4	5	4	5	4	5	4	3	5	4]				
C3	3	3	5	4	5	3	5	4	5	4]				
C4	4	4	5	5	3	3	5	4	3	5					
C5	4	3	3	5	4	4	5	5	5	5]				
C6	1	1	1	1	1			_		-	-				
C7	1	1	1	1	1										
C8	1	1	1	1	1]									
C9	1	1	1	1	1]									
C10	1	1	1	1	1										

PORTFOLIO MANAGEMENT Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Providing information on investment products and investment institutions
C2	Calculate the return and risk of securities
C3	Calculate portfolio risk and portfolio return by creating a portfolio
C4	Having the ability and ability to work in portfolio management companies, brokerage houses and banks
C5	To have knowledge about financial risk management

Recommended or Required Reading

Resources	+
Notes	-
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	General security concept,Market concept,Capital market instruments
2	Shares (shares) Definition, characteristics and types
3	Stock valuation methods
4	Bonds Definition, Characteristics and Types
5	Bond Valuation Methods
6	Other capital market instruments
7	MIDTERM
8	Derivatives,Options
9	Future contracts, definition and features
10	Forward transactions, definition and features
11	Introduction to portfolio management
12	Traditional portfolio management, Modern portfolio management
13	Measuring risk and standard deviation
14	FINAL

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	5	5	5	5	5	5	5	5		-		-	-
C2	5	5	5	5	5	5	5	5	5	5]				
C3	5	5	5	5	5	5	5	5	5	5					
C4	5	5	5	5	5	5	5	5	5	5]				
C5	5	5	5	5	5	5	5	5	5	5]				
C6	5	5	5	5	5				-	-	-				
C7	5	5	5	5	5										
C8	5	5	5	5	5										
C9	5	5	5	5	5										
C10	5	5	5	5	5										

AUDIT PRACTICES Course General Information

Language of Instruction	-
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Learn the phases of the audit operation.
C2	Has information about working papers
C3	Has information about the audit of the cycles.
C4	Has information about the questions to be asked in the audit.
C5	Has information about the materiality and risk.

Recommended or Required Reading

Resources	-
Notes	Lecture Notes
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	Practices related to the preparation of working papers
2	Accounting Fraud Applications
3	Accounting Fraud Applications
4	Accounting Fraud Applications
5	Materiality and risk applications
6	Materiality and risk applications
7	Internal control structure recognition applications
8	Mid Term Exam
9	Practices for internal audit
10	Practices for internal audit
11	Practices for analytical review procedures
12	Practices for analytical review procedures
13	Practices for analytical review procedures
14	Preparation of Audit Report
15	Final Exam

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

	-		1	-	-	-		1	-	1	-	1	1	-	
#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	2	2	2	2	2	2	2	2	2	2				_	
C2	2	2	2	2	2	2	2	2	2	2					
C3	1	1	1	1	1	1	1	1	1	1]				
C4	3	3	3	3	3	3	3	3	3	3]				
C5	2	2	2	2	2	2	2	2	2	2]				
C6	1	1	1	1	1						-				
C7	1	1	1	1	1]									
C8	1	1	1	1	1]									
C9	1	1	1	1	1]									
C10	1	1	1	1	1]									

INTERNATIONAL FINANCIAL REPORTING STANDARDS-II Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	+
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Explain conceptual framework for Turkish accounting system and International accounting system.
C2	Explain the changes brought by International Accounting Standards about the preparation and presentation of financial reports.
C3	Discuss the financial statements that are prepared in accordance with IFRS.
C4	Discuss the standards that are studied at the class.
C5	Discuss academic studies related to International Accounting Standards.

Recommended or Required Reading

Resources	ekdüzen Muhasebe Sistemi Uygulaması, Nalan Akdoğan - Orhan Sevilengül, Gazi Kitabevi 2007Akdoğan N., Tenker N., Finansal
	Tablolar ve Mali Analiz Teknikleri, Gazi Kitabevi, 11. Baskı, 2007Uluslararası Finansal Raporlama Standartları, Türkiye Muhasebe
	Standartları Kurulu, 2011Akdoğan N. Ve diğerleri, Türkiye Muhasebe Standartları ile Uyumlu Sektörel Muhasebe, Gazi Kitabevi, 1.
	Baski, 2010
Notes	-
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Topic
1	IAS 17 Leasing
2	TAS 24: Related Party Disclosures, TFRS 5: Non-current Assets Held for Sale and Discontinued Operations
3	TFRS 7: Financial Instruments: Disclosures, TFRS 9: Financial Instruments
4	TFRS 8: Operating Segments TFRS: Business Combinations TFRS: Non-Current Assets Held for Sale and Discontinued Operations TFRS 21: Changes in
	Foreign Exchange Rates
5	TMS 27: Consolidated and Separate Financial Statements
6	TMS 28: Investments in Associates
7	TMS 32: Financial Instruments Presentations
8	MID-TERM EXAM
9	TMS 33: Earnings Per Shares
10	TMS 34: Interim Financial REporting
11	TMS 39: Financial Instruments: Recognition and Measurements
	Sample Applications
13	Sample Applications
14	Sample Applications
15	Final Exam

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	3	3	3	3	3	3	3	3	3	3		-	-	-	
C2	4	4	4	4	4	4	4	4	4	4]				
C3	4	4	4	4	4	4	4	4	4	4]				
C4	3	3	3	3	3	3	3	3	3	3]				
C5	3	3	3	3	3	3	3	3	3	3]				
C6	1	1	1	1	1		-			-	-				
C7	1	1	1	1	1]									
C8	1	1	1	1	1]									
C9	1	1	1	1	1]									
C10	1	1	1	1	1]									

PROJECT MANAGEMENT Course General Information

Language of Instruction	·
Level of Course Unit	-
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Students will be taught basic project management concepts.
C2	The basic project management steps will be shown in detail.
C3	Students will be able to make applications about the plan.
C4	Students will have project management for all business branches.
C5	Students will be able to make an effective project management.

Recommended or Required Reading

Resources	Proje YönetimiKariyer YayınlarıProf. Dr. İsmail BARUTÇUGİL
Notes	Proje YönetimiKariyer YayınlarıProf. Dr. İsmail BARUTÇUGİL
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Topic
1	Introduction to Project Management
	Project Integration Management
3	Project Scope Management
4	Introduction to Project Planning
5	Project Time Management
6	Project Time Management
7	Project Resource Management
8	Project Risk Management
9	Project Performance Measurement
10	Project Quality Management
	Project Human Resources Management
12	Project Communication Management
	Project Procurement Management
14	Project Selection Techniques

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	4	4	5	4	5	4	3	5			-	-	
C2	4	5	4	3	5	4	4	5	4	4]				
C3	5	4	5	4	5	4	5	5	4	4					
C4	5	5	5	5	5	4	4	4	5	5]				
C5	4	5	5	4	5	4	5	4	5	4]				
C6	1	1	1	1	1						-				
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

E-COMMERCE Course General Information

Language of Instruction	-
Level of Course Unit	
Mode of Delivery	-
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Defines electronic commerce concept and models.
C2	Explains how electronic data interchange is done.
C3	Defines electronic commerce environments on the Internet.
C4	Implements electronic commerce activities.
C5	Explains secure payment systems in electronic commerce.

Recommended or Required Reading

Resources	https://personel.klu.edu.tr/ihsan.aktas
Notes	https://personel.klu.edu.tr/ihsan.aktas
Preparation and Documentation	https://personel.klu.edu.tr/ihsan.aktas

Weekly Detailed Course Contents

Week	Торіс
1	Electronic commerce concepts.
2	Electronic commerce concepts.
3	Electronic commerce content
4	Parties to electronic commerce.
5	Electronic commerce models
6	Electronic commerce models
7	Electronic data interchange
8	General evaluation
9	Mid-term exam
10	Electronic commerce applications
11	Electronic commerce applications
12	Electronic commerce applications
	Secure payment in e-commerce
14	Secure payment in e-commerce

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	1	1	1	1	1	1	1	1	1	1					
C2	1	1	1	1	1	1	1	1	1	1]				
C3	1	1	1	1	1	1	1	1	1	1					
C4	1	1	1	1	1	1	1	1	1	1]				
C5	1	1	1	1	1	1	1	1	1	1]				
C6	1	1	1	1	1		-	-		-	-				
C7	1	1	1	1	1										
C8	1	1	1	1	1										
C9	1	1	1	1	1										
C10	1	1	1	1	1										

STRATEGIC MANAGEMENT Course General Information

Language of Instruction	-
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Defines terms used in strategic management.
C2	Explains strategic management process and its stages.
C3	Analyses internal and external environment of business, prepares status determination matrices.
C4	Defines mission, vision, strategic aims and targets of business.
C5	Explains core strategies and competition strategies applied in business.

Recommended or Required Reading

Resources	-İşletmelerde Stratejik Yönetim. Hayri ÜLGEN, Kadri MİRZE. 9. baskı, Beta Yayınları.
Notes	-İşletmelerde Stratejik Yönetim. Hayri ÜLGEN, Kadri MİRZE. 9. baskı, Beta Yayınları.
Preparation and Documentation	-İşletmelerde Stratejik Yönetim. Hayri ÜLGEN, Kadri MİRZE. 9. baskı, Beta Yayınları.

Weekly Detailed Course Contents

Week	Торіс
1	Terms used in strategic management
2	Stages of the strategic management process (overview)
3	Strategic Analysis - External Environment Analysis
4	Strategic Analysis - External Environment Analysis
5	Strategic Analysis - Internal Environment Analysis
6	Strategic Analysis - Internal Environment Analysis
7	Status determination matrices - SWOT Analysis
8	Midterm exam
9	Strategic Guidance - Mission, Vision, Strategic Aims and Targets.
10	Generic Strategies
11	Competition Strategies
12	Corporate Strategies
13	Functional Strategies
14	Implementation of Strategies
15	Strategic Control

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	2	3	3	3	3	3	3	3	3	3				-	
C2	2	3	3	2	2	2	2	3	3	3					
C3	3	3	2	3	2	3	3	3	2	2]				
C4	3	3	2	3	2	2	3	3	3	2]				
C5	3	2	2	3	3	3	3	3	2	2]				
C6	1	1	1	2	2						-				
C7	2	2	2	2	2										
C8	2	2	2	2	2										
C9	2	2	2	2	2										
C10	2	2	2	2	2										

BANK AND INSURANCE ACCOUNTING Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	To be able to comprehend basic concepts of bank accountancy
C2	They will be able to identify the funding sources of the banks and explain how the resources are accounted.
C3	Will be able to define the concepts related to credit and will be able to account for credit transactions.
C4	The services of the banks will be able to explain and account for foreign exchange transactions.
C5	The insurance policy will be able to make accounting entries for accrual and collection, commission, policy cancellation and compensation payments.

Recommended or Required Reading

	Banka ve Sigorta Muhasebesi, Anadolu Üniversitesi Açıköğretim Yayınları, Eskişehir, 2013 BANKA MUHASEBESİ MESUT YILDIRIM (TBB YAYINLARI 2008) BANKA MUHASEBESİ ALPTEKİN GÜNEY (BETA YAYINCILIK 2009) BANKA MUHASEBESİ ORHAN SEVİLENGÜL (GAZİ KİTAPEVİ 2001)Mehmet Hasan Eken ve Hüseyin Selimler, BANKA MUHASEBESİ
Notes	P
Preparation and Documentation	k

Weekly Detailed Course Contents

Week	Торіс
1	Generally Banks and Banking
2	General accounting concepts
3	General Information about the Bank and insurance accounting, insurance and accounting functions of the Bank
4	Generally Loans
5	Operations on loans, Accounting for Loans
6	Accounting for Service Transactions
7	Foreign Currency Transactions
8	Period Ends in Bank Operations
9	Accounting System in Insurance Businesses
10	Accounting for Insurance, Reinsurance and Coinsurance Transactions
11	Final Transactions in Insurance Business
12	Financial Tables of Banks and Insurance Enterprises
13	Application-Monograph Solution
14	Application-Monograph Solution
15	Final Exam

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	0	% 0
Quizzes	0	% 0
Assignment	0	% 0
Attendance	1	% 60
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 120

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
	F1	FZ	гэ	F4	FU	FU	F/	FO	гэ	FIU	FII	FIZ	F13	F 14	
C1	4	4	4	4	4	4	4	4	4	4					
C2	5	5	5	5	5	5	5	5	5	5]				
C3	5	5	5	5	5	5	5	5	5	5					
C4	4	4	4	4	4	4	4	4	4	4]				
C5	4	4	4	4	4	4	4	4	4	4]				
C6	1	1	1	1	1						-				
C7	1	1	1	1	1]									
C8	1	1	1	1	1]									
C9	1	1	1	1	1]									
C10	1	1	1	1	1]									

FORENSIC ACCOUNTING Course General Information

Language of Instruction	
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Elective
Objectives of the Course	-
Course Content	

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Introduction of Forensic Accounting
C2	Introducing fraud auditoring
C3	Gaining the ability to practice about fraud auditing
C4	To gain the ability to apply about forensic accounting
C5	To explain fraud auditing practices in professional life

Recommended or Required Reading

Resources	Forensic Accounting - Hakan TASTAN
Notes	Case examples to be given in the lessons
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Topic
1	Forensic Accounting Concept
2	Forensic Accounting Practices in the World and its place in Turkey
3	Fraud Auditing: Basic Concepts, Definitions - Fraud and Its Legal Aspect
4	Enterprise Risk Management, Fraud Risk Analysis, Fraud Triangle, Characteristics of Fraudsters
5	Fraud Auditing Techniques
6	Planning and Conducting a Fraud Audit
7	Midterm
8	Field Studies, Evidence Collection Process and Reporting in Fraud Audit
9	Field Studies, Evidence Collection Process and Reporting in Fraud Audit
	Cheats by Employees and Cheats by Management
11	Fake Financial Statements and Financial Statement Fraud
12	Fraud Check cases from around the world
13	Fraud Check cases from around the world
14	An overview

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	1	% 40
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 60
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	2	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	4	4	3	5	4	4	5	5	5		-	-	-	
C2	4	5	5	4	5	5	4	5	5	4]				
C3	3	4	5	5	4	4	5	4	4	5]				
C4	5	5	5	4	4	5	4	3	4	5]				
C5	4	5	5	4	5	4	4	4	5	5]				
C6	2	2	2	2	2			-		-	-				
C7	2	2	2	2	2										
C8	2	2	2	2	2										
C9	2	2	2	2	2										
C10	1	1	1	1	1										

VOCATIONAL TRAINING PRACTICE IN BUSINESS Course General Information

Language of Instruction	Turkish
Level of Course Unit	Undergraduate
Mode of Delivery	Online
Learning Outcomes	Compulsory
Objectives of the Course	Vocational education for students
Course Content	Professional Training

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	To be able to use the theoretical and applied knowledge gained in the field of accounting and finance.
C2	To take individual responsibility to solve complex problems encountered in practice and unpredictable.
C3	To list work process
C4	Have the qualifications to support professional knowledge and skills with other applied field information.
C5	To list contribution of the industry

Recommended or Required Reading

Resources	On the job training
Notes	On the job training
Preparation and Documentation	

Weekly Detailed Course Contents

Week	Торіс
1	On the job training
2	On the job training
3	On the job training
4	On the job training
5	On the job training
6	On the job training
7	On the job training
8	On the job training
9	On the job training
	On the job training
11	On the job training
12	On the job training
13	On the job training
	On the job training
15	On the job training

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	0	% 0
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	0	% 100
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	0	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	5	5	5	5	5	5	5	5	5	5				_	-
C2	5	5	5	5	5	5	5	5	5	5]				
C3	5	5	5	5	5	5	5	5	5	5]				
C4	5	5	5	5	5	5	5	5	5	5]				
C5	5	5	5	5	5	5	5	5	5	5]				
C6	2	2	1	1	1						-				
C7	2	2	2	2	2	1									
C8	5	5	4	4	4]									
C9	5	5	5	5	5]									
C10	5	5	5	5	5]									

FINAL WORK Course General Information

Language of Instruction	-
Level of Course Unit	
Mode of Delivery	
Learning Outcomes	Compulsory
Objectives of the Course	
Course Content	-

Course Learning Outcomes: Upon the successful completion of this course, students will be able to:

#	Learning Outcomes
C1	Field work
C2	Field work
C3	Field work
C4	Field work
C5	Field work
C6	Field work

Recommended or Required Reading

Resources	Field works
Notes	-
Preparation and Documentation	

Weekly Detailed Course Contents

	Торіс
1	Field work
2	Field work
3	Field work
4	Field work
5	Field work
6	Field work
7	Field work
8	Field work
9	Field work
10	Field work
11	Field work
12	Field work
13	Field work
14	Field work
15	Field work

Assessment Methods and Criteria

In-Term Studies	Quantity	Percentage
Mid-terms	0	% 0
Quizzes	0	% 0
Assignment	0	% 0
Attendance	0	% 0
Practice	0	% 0
Project	0	% 0
Final examination	1	% 100
Field Work	0	% 0
Workshop	0	% 0
Laboratory	0	% 0
Preparation of Presentation/Seminar	0	% 0
Total	1	% 100

#	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10	P11	P12	P13	P14	P15
C1	4	4	4	4	4	4	4	4	4	4		-	-	-	-
C2	4	4	4	4	4	4	4	4	4	4					
C3	4	4	4	4	4	4	4	4	4	4					
C4	4	4	4	4	4	4	4	4	4	4					
C5	4	4	4	4	4	4	4	4	4	4					
C6	4	4	4	4	4	4	4	4	4	4					
C7	4	4	4	4	4										
C8	4	4	4	4	4										
C9	4	4	4	4	4										
C10	4	4	4	4	4										
C11	4	4	4	4	4										
C12	4	4	4	4	4										